

BOARD OF SELECTMEN MEETING
MINUTES
JANUARY 31, 2018

A Special meeting of the Board of Selectmen was held at 5:00 p.m. on Wednesday, January 31, 2018 in the First Floor Conference Room, Independence Hall.

Members Present: First Selectman Michael C. Tetreau, Selectman Christopher W. Tymniak, Selectman Kevin P. Kiley

Others Present: Nancy Byrnes, Anthony Calabrese, Thomas Cullen, Dick Dmochowski, Marc Donald, Kyran Dunn, Philip Dwyer, Dr. Toni Jones, David Kelley, Stanton Lesser, Robert Mayer, Sal Morabito, Jim Ryan, Kathleen Joy Ross, Ginny Reilly, FairTV

1) CALL TO ORDER - First Selectman Tetreau called the meeting to order at 5:05 p.m.

2) PLEDGE OF ALLEGIANCE - Selectman Kiley led the Pledge of Allegiance. A moment of silence was held for Brian Carey, Conservation Director, who lost his father.

3) APPOINTMENTS To hear, consider and act upon the following appointments:

a. Flood and Erosion Control Board

Mary Susan Hunt (D), 24 Fairfield Beach Road, term 11/16 – 11/21

(to fill a vacancy for Frank Petise who resigned)

Selectman Tymniak motioned to approve the item. Selectman Kiley seconded the motion.

The BOS thanked Ms. Hunt for volunteering.

Public comment – none.

The motion carried unanimously, 3-0.

b. Parks and Recreation Commission

Brian J. Nerreau (R), 105 Mountain Laurel Road, term 11/13 – 11/18

(to fill a vacancy for Dorene Herron who resigned)

Selectman Tymniak motioned to approve the item. Selectman Kiley seconded the motion.

The BOS thanked Mr. Nerreau for his past service and said it looks forward to working with him on upcoming projects.

Public comment – none.

The motion carried unanimously, 3-0.

Selectman Kiley motioned to take Item 8 out of order. Selectman Tymniak seconded the motion which carried unanimously.

8) BOARD OF EDUCATION-To hear and consider capital project requests for Mill Hill Elementary School and Sherman Elementary School.

Philip Dwyer, Tom Cullen and Sal Morabito presented the item. First Selectman Tetreau noted the Ed spec was missing from the packet and the BOS should have received it six months ago. Mr. Dwyer said the Ed specs are currently being worked on. He said this item was chosen to be presented now because of the timing and to ensure the item gets on the bond calendar. Mr. Dwyer said he hoped the BOS would move this along since the Ed specs will be forthcoming and he said the only debatable item is if Mill Hill should be a 504 or 452 school. Mr. Dwyer said the Ed specs will be ready for the BOF or RTM to act upon. Mr. Cullen doesn't believe the Ed specs need to be included for funding approval. First Selectman Tetreau said it's been in the long range plan and Ed specs have been required for years. First Selectman Tetreau would like to know what steps will be taken to meet the schedule that is already on a tight time frame. Mr. Cullen read the FEMA Officer's remarks which were not included in the Sherman School packet. He discussed the flood zone requirements. First Selectman Tetreau said these remarks should have been included in the breakout analysis. The documentation submittal process and reimbursement request was discussed. Mr. Morabito explained the funding schedule.

First Selectman Tetreau said he has heard concerns from parents and the RTM on the importance of these projects. He said the BOS cannot make decisions without all the information. First Selectman Tetreau asked Mr. Cullen to return to the BOS when information is complete and the BOS can have a special meeting so as not to hold up the process.

Selectman Kiley concurred that these are very important projects and the BOS doesn't want to slow the project down, but the Board is not prepared to vote because of missing information and it is hearing some of the information for the first time. Mr. Dwyer suggested the BOS reviews Sherman separately from Mill Hill and places it on the next BOS agenda so it's not held up. He will give the BOS calculation information from Town Plan and Zoning Director Jim Wendt. Selectman Tymniak stated he is not comfortable voting on this item not knowing if it is a 504 or 452 school. First Selectman Tetreau requested the plan for school population capacity projections.

No action was taken.

- 4) FAIRFIELD LUDLOWE HIGH SCHOOL BUILDING COMMITTEE
To hear an update from the Fairfield Ludlowe High School Building Committee on the window replacement project.

Committee Chair Marc Donald distributed a high level cost summary. He discussed phases of PCB remediation, window and roof replacement. EPA concerns, remediation and testing requirements were discussed at length. The BOS thanked Mr. Donald for the update.

- 5) NON-RECURRING CAPITAL – TOWN- To hear and consider certain Town non-recurring capital projects.
IT Director David Kelley discussed the three current IT data centers; two located in town buildings and one back-up center in Trumbull. He has reviewed many locations to relocate a data center and believes the second floor of the Police Department is an improvement although it is still in a flood plain. Mr. Kelley said the cost would be substantially lower if this space was re-utilized. He said he will downsize two data centers into one.

Mr. Kelley also said the need for space is very small now compared to years ago when equipment was larger. It was suggested the building department can use the current IT space.

Public comment – Dick Dmochowski, Flood and Erosion Control Board Chair, supports the move as noted in his letter regarding IT hardware relocation.

6) **NON-RECURRING CAPITAL – BOARD OF EDUCATION**-To hear and consider certain Board of Education non-recurring capital projects.

Thomas Cullen discussed four projects—system-wide security and safety infrastructure, secondary schools IT CAT 6 quad electrical project, Fairfield Ludlowe High School student parking lot replacement and the systemwide IT switch replacement. Nancy Byrnes noted it was a federal grant. Mr. Cullen is working on obtaining security grants.

Public comment – Kathleen Joy Ross encouraged the BOS to support the item because the infrastructure impacts all schools and she asked the BOS to complete this ASAP to ensure student security.

7) **NON-RECURRING CAPITAL – BOND RESOLUTIONS (requires Board of Finance and RTM approval)** - To consider and adopt bond resolutions appropriating funds for the costs of certain non-recurring capital projects and authorizing the issuance of bonds to finance such appropriation.

Selectman Tymniak motioned to approve the item. Selectman Kiley seconded the motion.

CFO Robert Mayer explained how five, ten and twenty year bonds are structured. Town and BOE bond resolutions were discussed. Mr. Mayer reviewed Exhibits 1-4; Exhibit 1 non-recurring capital projects FY18 and associated bond issuance, Exhibit 2 comparison of January 2018 non-recurring capital requests to the September capital plan workshop-FY19 Town, Exhibit 3 same BOE and Exhibit 4 debt service as a % of budget. Selectman Tymniak requested clarification on vehicle bonding policy in the future. First Selectman Tetreau said DPW and Police vehicles are purchased every year as opposed to the Fire vehicles which are purchased less frequently. He said the Fire Command Vehicle could come out of either the operating or non-recurring capital budgets.

Public comment – none.

The motion carried unanimously, 3-0.

9) **SUPERINTENDENT OF SCHOOLS (requires RTM approval)** - To hear, consider and act upon the following resolution as requested by the Superintendent of Schools:
RESOLVED, that the Town of Fairfield authorizes the Town of Fairfield's Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Mill Hill Elementary School Renovation Project at Mill Hill Elementary School; and

FURTHER RESOLVED that the Mill Hill Elementary School Building Committee is hereby established as the building committee with regard to the Mill Hill Elementary School Renovation Project at Mill Hill Elementary School; and

FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Mill Hill Elementary School Renovation Project at Mill Hill Elementary School.

No action taken.

- 10) SUPERINTENDENT OF SCHOOLS (**requires RTM approval**) To hear, consider and act upon the following resolution as requested by the Superintendent of Schools:
RESOLVED, that the Town of Fairfield authorizes the Town of Fairfield's Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Sherman Elementary School Renovation Project at Sherman Elementary School; and

FURTHER RESOLVED that the Sherman Elementary School Building Committee is hereby established as the building committee with regard to the Sherman Elementary School Renovation Project at Sherman Elementary School; and

FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Sherman Elementary School Renovation Project at Sherman Elementary School.

No action was taken.

- 11) TAX COLLECTOR-To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$82,586.90.
Selectman Tymniak motioned to approve the item. Selectman Kiley seconded the motion which carried unanimously, 3-0.

- 12) TOWN ATTORNEY Private Executive Session – Pending Litigation
Selectman Tymniak motioned to move into Private Executive Session at 6:33 p.m. Selectman Kiley seconded the motion which carried unanimously, 3-0.

Selectman Tymniak motioned to reconvene into Public Session at 8:10 p.m. Selectman Kiley seconded the motion which carried unanimously, 3-0.

No votes were taken or motions made.

- 13) ADJOURN
Selectman Kiley motioned to adjourn the meeting at 8:10 p.m. Selectman Tymniak seconded the motion which carried unanimously, 3-0.

Respectfully submitted,

Sheila Tesei
Recording Secretary