

## **Town of Fairfield Burr Gardens Advisory Committee**

### **Committee Charge**

The Burr Gardens Advisory Committee (BGAC) has been established by the Town of Fairfield Board of Selectmen (BOS) to help create a beautiful and well-maintained public open space that will:

- reflect and enhance the historic significance of the Burr Homestead gardens as defined below\*,
- create opportunities for community education,
- and help facilitate the property's use for special events.

Specifically, the BGAC will:

- develop and recommend a master plan,
- set goals for the garden's improvements,
- make recommendations to the BOS for the phased implementation of those improvements,
- help solicit private financial support,
- be consulted prior to any alterations to the master plan, specifically as they pertain to material donations,
- and, work closely with Public Works and other relevant Town departments to ensure that the gardens are well managed and maintained for the benefit of the entire Fairfield community. Where appropriate and necessary, the BGAC will consult and work with the Historic District Commission, the Tree Warden and the Fairfield Museum and History Center.

### **Membership**

The BGAC will consist of seven members appointed by the BOS for a term of three years. The terms of all members shall run for three years, except the terms of members serving as of November 1, 2016, shall be adjusted and thereafter staggered as follows: two terms ending in 2017, two terms ending in 2018 and three terms ending in 2019, so that the terms of not more than three members shall terminate in any single year.

The BGAC will elect a Chairman, Vice Chairman and Secretary at the December meeting each year. A Committee member must be a resident of Fairfield. No more than four members can be from one political party. The BOS will fill all vacancies.

\*The Burr Homestead garden is defined as the four-acre property located at 739 Old Post Road in Fairfield, Connecticut. This property is bounded on the north by Old Post

Road; on the west by Penfield Road; on the south by 125 Penfield Road and a parking area for Sullivan Independence Hall; and to the east by Sullivan Independence Hall and St. Paul's Episcopal Church.

*Approved by Board of Selectmen June 20, 2012*

*Revised by Board of Selectmen December 6, 2017*