

For the fee amount please see the fee schedule at <http://www.fairfieldct.org/health> or speak with a Sanitarian.



Town of Fairfield
HEALTH DEPARTMENT
725 Old Post Road
Fairfield, Connecticut 06824

Fee Received: _____

Receipt #: _____

Approved by: _____

Sands L. Cleary
Director of Health

Phone (203) 256-3020
Fax (203) 254-8850

Plan Review & Application for Itinerant Vendors

Business Name: _____

Applicant Name: _____

Applicant Address: _____

Applicant Phone Number: _____

Applicant Email: _____

Areas where the vendor will be operating: _____

Menu (you may also attach a copy): _____

Overnight Parking Location: _____

Signature: _____

Date: _____

(SEE REVERSE SIDE FOR ADDITONAL REQUIREMENTS)

Information for Vendors

1. You must have hot and cold water under pressure at all times that the truck/cart/other is in operation.
2. The truck/cart/other should be stainless steel, FRP or equivalent material approved by the Health Department.
3. All equipment must be commercial grade and NSF approved (or equivalent).
4. The truck/cart/other must have a hand sink, 2/3 bay sink and a prep sink (depending on the menu).
5. All food must be stored, prepped and cooked on the truck. No storage, prepping or cooking is allowed in residential homes. An agreement to store prep or cook food in a restaurant required an agreement with the restaurant and a copy of the restaurant's current license and inspection.
6. All information must be resubmitted every year for license renewal.
7. Menu provided to the Health Department-Provide a full menu to the Health Department. Any changes to the menu must be approved by the Health Department before they can be implemented.
8. For parking overnight in a Residential Area-A letter from the Zoning Official in the municipality where the truck is going to be parked overnight is required. This letter should specify the address of where the truck will be parked and that it is in compliance with the local Zoning regulations to park there. The letter should be on the municipality's letterhead and signed.
9. For parking overnight in a Commercial/Industrial Area-a copy of the address's field card and an agreement with the owner of the property is required.
10. Letter for the location of the disposal of wastewater-A letter from the applicant is required detailing the disposal of wastewater for the vehicle, including the location of the disposal and any approvals that may be required.
11. Police Vendor License approved-No vendor food licenses will be issued until a Police Vendor License has been approved. Please contact the Police Department for more details.
12. Inspection of truck/cart/other-The truck/cart/other must be inspected by one of the Sanitarians. The business name, address and phone number must be on both sides of the truck and be at least 3 inches high. All equipment on the truck/cart/other must be in working order for the inspection.
13. Certified Food Protection Manager certificate provided to Health Department. A listing of testing organizations can be obtained from the Health Department.
14. Plan review fee - Please call the Health Department for fee amount.