

Osborn Hill Building Committee  
Sullivan Independence Hall  
725 Old Post Road, First Floor Conference Room  
Fairfield, CT 06824  
October 17, 2013

FINAL MINUTES

Members Present: William Dunn, Kim Marshall, Steven White, Susan Cardona

Members Absent: Bret Bader

Others Present: Phil Ryan, Sal Morabito, Judy Ewing, Dustin Lombardi (Silver Petrucelli).

I. Call to Order

Kim Marshall, Chairman, called the meeting to order at 7:05 p.m

II. Approval of September 19, 2013 Meeting Minutes

Ms. Marshall asked if there were any questions regarding the September 19, 2013 minutes. None were raised. Mr. White made a motion to accept the minutes. Mr. Dunn seconded the motion.

**The motion passed unanimously -4:0**

III. Outstanding Invoices:

Ms. Marshall asked Phil Ryan from Purchasing if there were any outstanding invoices to review. The following invoices were presented :

- |  |             |
|--|-------------|
| 1. Silver/Petrucelli progress billing: | \$5,175.00  |
| 2. Woodward and Curran:                | \$6,977.50  |
| 3. AAIS (PCP barriers):                | \$13,973.60 |
| 4. AMC (testing) September:            | \$3,800.00  |
| 5. AMC (testing) October:              | \$11,100.00 |

Ms. Marshall asked if anyone had any questions. Mr. Morabito summarized the expenditures and remaining funds in the budget.

Mr. Dunn made a motion to approve all five invoices. Mr. White seconded the motion.

**The motion passed unanimously; 4:0**

IV. Update from Architect:

Mr. Lombardi presented an update of the status of the project, and distributed copies of an updated budget that will go to the Bureau of School Facilities prior to being sent out to bid.

Mr. Lombardi discussed consideration is being given to the need for electricity during the project and the potential need to “borrow” power from one of the four panels that are presently in use in the temporary gymnasium, should work be in progress when school is in session.

Ms. Marshall inquired whether there is any issue regarding water pressure. Mr. Lombardi indicated that the engineer is looking into that matter.

Ms. Marshall asked for a motion to accept the plans and specifications as presented by Silver/Petrucelli, such that it would allow her to sign form ED042.

Mr. White made a motion to accept the plans. Mr. Dunn seconded the motion.

**The motion passed unanimously; 4:0**

#### V. Old Business

The OHS library has been reopened after being closed for several weeks earlier in the school year because of a failed air quality test. The closure was also the reason for several of the outstanding invoices that were approved earlier in the meeting.

On behalf of the committee, Ms. Marshall e-mailed a project update on September 24th to interested parties. Ms. Marshall and Mr. Morabito gave an update to the Board of Selectman on October 9th and Mr. Dunn told the committee that he would try to follow-up with some of the other individuals on the e-mail list for any of comments or feedback.

#### VI. New Business

Mr. Morabito presented information pertaining to two projects for the emergency remediation work that was done to eliminate PCB contamination. The two projects were numbers 051-0124 and 051-0126. They are for the emergency work and for the window/abatement projects, respectively. He explained that state form ED042 required Ms. Marshall’s signature for submission.

Ms. Marshall asked for a motion to approve her signature for the form ED042.

Mr. Dunn made a motion to approve her signature. Ms. Cardona seconded the motion.

**The motion was approved unanimously; 4:0**

Ms. Marshall signed both of the above referenced forms.

With regards to section VI. Public Comment – no members of the public attended.

#### VII. Adjournment :

Ms. Marshall asked for a motion to adjourn the meeting at 9:05p.m.

Mr. White made a motion to adjourn the meeting. Mr. Dunn seconded the motion.  
**The motion was passed unanimously: 4:0**

Respectfully Submitted,

Diane McClure, Recording Secretary