

Osborn Hill Building Committee
Sullivan Independence Hall
725 Old Post Road, First Floor Conference Room
Fairfield, CT 06824
September 19, 2013

FINAL MINUTES

Members Present: Bret Bader, William Dunn, Kim Marshall, Steven White

Members Absent: Susan Cardona

Others Present: Frank Arnone, Phil Ryan, Sal Morabito, Judy Ewing, Bill Silver, Robin Orriss

I. Call to Order

Kim Marshall, Chairman, called the meeting to order at 7:00 p.m

II. A motion to approve August meeting minutes, with corrected spelling, was made by Mr. Dunn. Brett Bader seconded the motion.

The motion passed unanimously, 4:0

III. Outstanding Invoices:

Ms.Marshall asked whether there were any outstanding invoices that required approval of the committee.

An invoice from W.I. Clarke for rental fees was presented, but was not recognized by the committee, nor by Mr. Morabito, who asked Mr. Ryan to send the invoice to the Facilities Dept. since it appeared likely to belong to them.

Ms. Marshall inquired whether there were any outstanding rental expenses that required committee approval. Mr. Ryan will discuss the issue with Twig Holland and will let Ms. Marshall know.

IV. Review of Revised Renderings:

Mr. Silver reviewed the latest renderings and status of the project prior to the approval of the invoice for the revised plans.

Mr. Silver discussed the revised drawing and plans and the fees stated on the current invoice of \$15,700 plus \$4,620 for a total of \$20,320 total.

Brett Bader made a motion to approve the proposed fees. Mr. Dunn seconded the motion.

The motion passed unanimously, 4:0.

V. The Silver Petrucelli, September 1, 2013 invoice for \$10,350 was presented.

Mr. White made a motion to approve the invoice and Mr. Dunn seconded the motion.

The motion passed unanimously, 4:0.

VI. Mr. Morabito discussed the quarterly environmental test results, which indicated that there is contamination, in excess of EPA limits, in the ceiling of the library and custodial areas.

Remediation of the contamination was done, by reinforcement of barriers in the gymnasium, and in the ceiling of the library and custodial spaces. Retesting has taken place per EPA specifications. Results are expected this week.

Ms. Orriss asked whether additional testing will be done. Mr. Morabito indicated testing will take place throughout the construction period.

VII. Status of Request for letter of Project Progress/Status for Public:

Mr. Dunn asked whether a status report was written for distribution to OHS parents. Ms.

Marshall indicated that a letter has been written and is under review prior to being released. Mr.

Dunn asked for a copy of the letter after it has been approved.

VIII. Public Comment – no members of the public attended.

VII. Adjournment :

Ms. Marshall asked for a motion to adjourn the meeting at 8:25p.m.

Mr. Dunn made a motion to adjourn the meeting. Mr. White seconded the motion.

The motion was passed unanimously.

Respectfully Submitted,

Diane McClure

Recording Secretary