

OSBORN HILL SCHOOL BUILDING COMMITTEE

Sullivan Independence Hall

725 Old Post Road First Floor Conference Room

Fairfield, CT 06824

August 15, 2013

7:00 p.m.

FINAL MINUTES

Members Present: Bret Bader; Susan Cardona; William Dunn, Vice Chairman; Kim Marshall, Chairman;

Members Absent: Steve White

Others Present: Phil Ryan, Town of Fairfield Purchasing Department; Sal Morabito, BoE Manager of Construction, Security and Safety; Judy Ewing, First Selectman Liaison, Frank Arnone, Principal, Jessica Gerber, BOE Member, Robin Orriss, PTA President

I. Call to Order

Mrs. Marshall called the meeting to order at 7:00 pm

II. Approval of July18, 2013 meeting minutes

A motion to approve the minutes was made by Mr. Dunn. The motion was seconded by Mr. Bader.

Motion passed unanimously. 4:0

III. Approval of invoices

A. Ms. Marshall asked for a motion to approve the invoice for a shed from Kloter Farms for \$3,018.75. Brett Bader motioned to approve the invoice. Bill Dunn seconded the motion. The shed has been installed.

The motion passed unanimously. 4:0

B. Ms. Marshall asked for a motion to approve the invoice for Silver and Petrucelli for Schematic Design.

Mr. Dunn made a motion to approve the invoice for \$13,000.00. Mr. Bader Seconded the motion.

The motion passed unanimously. 4:0

C. Ms. Marshall asked for a motion to approve the invoice for AMC Environmental for \$8,200 for the regular quarterly testing. Susan Cardona motioned to approve the invoice. Brett Bader seconded the motion.

The motion passed unanimously. 4:0

IV Update from the Architect

- A. William Silver of Silver/Petrucci presented several renderings of design options for renovation of the gymnasium and entryways.
A review of the estimated costs and benefits of the various options, including a discussion regarding the pros and cons of the design features ensued.
Mr. Silver and Mr. Morabito indicated that the earlier a decision about which option to approve was reached, the better for the work schedule, and the likelihood of receiving favorable material prices if the bid could be made in January.
- B. The committee discussed the merits of reaching an agreement on the design at the earliest opportunity.
- C. Ms. Marshall read the Committee Charge, aloud, to the members.

Motion to vote:

Ms. Marshall asked for a motion to vote in favor Design Option 1.

Mr. Bader seconded the motion.

The motion passed 3:0 Mr. Dunn abstained

- D. A discussion regarding the timing of the next steps was held, clarifying the desired schedule and the approvals that may be or are required, including state approval to move forward, and possible necessity for approval of the TPZ. Mr. Morabito will check on whether a hearing with TPZ is necessary.
- E. Mr. Morabito suggested and offered to work with Ms. Marshall to draft a letter to the public regarding the status of the project. The OHS PTA president offered to assist with disseminating the information via their PTA Website. Ms. Gerber encouraged the committee to inform the public of the project status.

Meeting Adjournment

Ms. Marshall made a motion to adjourn the meeting at 8:15 p.m.

Mr. Bader seconded the motion.

The motion passed unanimously 4:0

Respectfully Submitted,
Diane McClure
Recording Secretary