

**OSBORN HILL BUILDING COMMITTEE**

**Tuesday, April 9, 2013**

**7:30 p.m.**

**First Floor Conference Room**

**Independence Hall**

**725 Old Post Road**

**Fairfield, CT 06824**

**AGENDA**

- I. Call to Order-First Selectman Michael Tetreau
- II. Organizational Matters
  - A. Introductions and Charge-First Selectman Michael Tetreau
  - B. Building Committee Procedures-First Selectman's Building Committee Liaison  
Judy Ewing
  - C. Freedom of Information Act/Robert's Rules-Fairfield FOI Liaison  
Eileen Kennelly
  - D. Central Office Liaison Role/Educational Specifications/Reimbursement Process-  
Public School's Manager of Construction, Security & Safety Sal Morabito
  - E. Purchasing Department Role/Overview of Bidding Procedures-Director of  
Purchasing Twig Holland
  - F. Finance Department Role-Controller Caitlin Bosse
  - G. Summary-First Selectman Michael Tetreau
- III. Election of Officers
  - A. Nominations and Election of Chair-First Selectman Michael Tetreau
  - B. Nomination and Election of Vice Chair-Chair
  - C. Nomination and Election of Secretary-Chair
- IV. Approval of 2013 Meeting Schedule
- V. Adjourn