

**OSBORN HILL SCHOOL BUILDING COMMITTEE**

**Meeting Minutes - Final**

November 19, 2015

7:00 p.m.

Osborn Hill School - Library

760 Stillson Road

Fairfield, CT 06824

Members Present: Kim Marshall (Chair), Steve White, Bill Dunn

Members absent: Susie Cardona, Bret Bader

Others Present: Sal Morabito, Judy Ewing, Jessica Gerber (BOE-Liaison)

Call to Order:

Ms. Marshall called the meeting to order at 7:05 p.m.

Approval of Minutes

A motion was made to approve the October 15, 2015 minutes by Ms. Marshall, Mr. Dunn seconded the motion. The motion passed unanimously, 3:0

Approval of Invoices

1. Gennarini Application and Certification for Payment (ACP) No. 14 \$118,025.50  
Mr. Dunn made a motion to approve the invoice. Mr. White seconded the motion.  
The motion passed unanimously, 3:0
2. Silver Petrucelli & Associates, Inc. Invoice # 15-2241 \$1,540.00  
Ms. Marshall made a motion to approve the invoice. Mr. White seconded the motion.  
The motion passed unanimously, 3:0
3. Nafis & Young Engineers, Inc. Invoice # 340-15 \$800.00  
Ms. Marshall made a motion to approve the invoice. Mr. Dunn seconded the motion.  
The motion passed unanimously, 3:0

Update from OCR

Ms. Marshall provide a report, which she had received from Dustin Lombardi regarding the remaining punch list items needed to be resolved in order to complete the project. The report listed five items. It is anticipated that these items will be addressed and resolved by the end of the month.

## New Business

Ms. Marshall outlined a plan allowing the Town's Purchasing Department to have Gilbane Inc. to prepare a construction budget for the enclosed walkway. After a discussion:

Mr. Dunn made a motion to allow the Town's Purchasing Department to hire Gilbane Inc. to prepare a construction budget based on the current design plans for the project's enclosed walkway by Silver Petrocelli in an amount not to exceed \$6,000. Mr. White seconded the motion. The motion passed unanimously, 3:0

The report is scheduled to be completed in early December, and the Building Committee will set a date for a special meeting in December to discuss the report.

## Public Comment

None

## Adjournment

Mr. White made a motion to adjourn the meeting at 7:26 p.m.

Mr. Dunn seconded the motion.

The motion passed unanimously, 3:0

Respectfully Submitted,  
OHS Building Committee