

**OSBORN HILL SCHOOL BUILDING COMMITTEE**

**SPECIAL MEETING FINAL MINUTES**

**December 30, 2014**

**Sullivan Independence Hall**

**First Floor Conference Room**

**725 Post Road, Fairfield, CT 06824**

Members Present: Bret Bader, Bill Dunn, Kim Marshall (chair), and Susie Cardona

Others Present: Sal Morabito, Jessica Gerber (BoE), Larry Secor (OCR), William Silver (SP) and Judy Ewing

**Call to Order**

Ms. Marshal called the meeting to order at 7:05 p.m.

**Discussion of the Budget**

Mr. Secor reported that after meetings with Twig Holland (Town purchasing manager) Mr. Morabito that he felt comfortable with the project accounting spreadsheet, which is being utilized to tracks the building project's current and projected future expenses (including those incurred by the Board of Education for Osborn Hill and prior to the creation of the OHS Building Committee).

**Funding**

Mr. Secor provided the Building Committee and those present with a condensed version of the spreadsheet, which included the project's original budget and total expected costs for completion of the project. The total additional funding presented by the project manager was for \$712,172.24. This amount was broken out into Necessary (\$633.04), Contingency (\$240,000.) and Walkway (\$471,539.20). A discussion followed during which Mr. Secor explained the rational for his estimates including the gymnasium's abatement and the enclosed walkway. The original bid for the walkway from Gennarini Construction was in the amount of \$413,000 (the low bid for the add alternative), after a negotiation by Mr. Morabito and Mr. Secor and Gennarini Construction a revised price offer of \$428,672. , which would be held for 90 days was established (an increase of \$15,672.). A 10% contingency (\$42,867) was added to the revised price for the total amount of \$471,539.20.

**Update from OCR**

Mr. Secor reported that because of the abatement issues affecting the gymnasium that portion of the project is one and one-half to two months behind schedule. The removal of the interior block and vapor barrier was 75% completed and will be finished by the end of next week. The updated schedule has the roof

deck and steel trusses removal starting January 12<sup>th</sup> and the placement of the new steel the weekend of January 24<sup>th</sup> & 25<sup>th</sup> weather permitting.

After Mr. Secor's update, a discussion took place regarding the anticipated actions of the OHS Building Committee. Ms. Marshall told the members that she had been in contact with the First Selectman and other town bodies and that the time frame as outline at the previous meeting would not be possible. Ms. Marshall told the members that she had had a conversation with the First Selectman and had scheduled another conversation to coordinate a timeline to approach the other Town boards and the RTM. Ms. Marshall anticipated having more information regarding scheduling dates to provide the Building Committee with at the Committee's regularly scheduled meeting on January 15<sup>th</sup>.

Mr. Bader recommended that along with the rational for the revised project's cost estimate(s) that an attempt be made to quantify (in dollars) the financial impact that regulatory delays, additional testing & monitoring, etc., (encountered to-date) on the project be estimated.

**Public Comment**                      **None**

**Next Meeting**                        **1/15/2015**

**Adjournment** - Mr. Bader made a motion to adjourn the meeting. Ms. Cardona seconded the motion.

**The motion passed unanimously: 4:0**

**Meeting adjourned at 7:57 p.m.**

Respectfully Submitted,  
OHS Building Committee