

# OSBORN HILL SCHOOL BUILDING COMMITTEE MEETING FINAL MINUTES

**December 18, 2014**

Osborn Hill Elementary School  
760 Stillson Road, Fairfield, CT 06824

## Library

Members Present: Bill Dunn, Kim Marshall (chair) Susie Cardona

Others Present: Sal Morabito, Frank Arnone, Jessica Gerber (BoE), Larry Secor (OCR) and Judy Ewing, Robin Orriss (PTA), Dustin Lombardi (Silver and Petrucelli).

### Call to Order

Ms. Marshall called the meeting to order at 7:07 p.m.

### Nominations of 2015 Committee Members.

Ms. Marshall called for nominations of 2015 members.

Mr. Dunn made a motion to nominate Ms. Marshall for Chairman. Ms. Carbona seconded the motion.

### The motions passed unanimously. 3:0.

Ms. Carbona made a motion to nominate Steve White as Secretary, Mr. Dunn as Vice Chairman. Ms. Carbona made a motion to accept the nominations. Mr. Dunn seconded the motion.

### The motions passed unanimously. 3:0.

### Schedule 2015 meetings

The committee selected the following dates for the 2015 meetings, that will take place on the 3rd Thursday of each month, at 7:00 p.m. as follows:

1/15/15  
2/19/15  
3/19/15  
4/16/15  
5/21/15  
6/18/15  
7/16/15  
8/20/15  
9/17/15  
10/15/15  
11/19/15  
12/17/15

**Mr. Dunn made a motion** to accept the proposed dates for the 2015 meeting. Ms. Carbona seconded the motion.

### The motion passed unanimously. 3:0

### Approval of meeting minutes

**Mr. Dunn made a motion to approve the minutes with one correction (order of motion).** Ms. Carbona seconded the motion to approve the November minutes.

### The motion was approved unanimously. 3:0

### Approval of invoices

Three invoices were presented by Mr. Secor for approval (Nafis & Young letter of December 18, 2014).

1. Gennarini Application and Certification for Payment No. 6 for \$53,533.45

2. Silver Petrucelli & Associates, \$2,072.40

Invoice # 14-2339 for CA construction

3. Nafis and Young invoice #377-14 \$3,240.00

4. AMC Environmental, LLC invoice P121411 \$29,418.75

**Mr. Dunn made a motion to approve the above referenced 4 invoices.** Ms. Cardona seconded the motion.

**The motion was approved unanimously. 3:0**

#### **Old Business**

Mr. Morabito advised the committee that a motion is necessary to increase the existing AMC Purchase Order to include testing and continued monitoring of asbestos. The advice was made to address the following issue: while the current contingency funds available are insufficient to cover the entire amount necessary, an amount was needed to be allocated in order to continue progress towards the gymnasium's completion. After a discussion, an amount of \$40,000. was agreed upon.

Mr. Dunn made a motion to increase the AMC P.O. Ms. Carbona seconded the motion.

**The motion was approved unanimously. 3:0**

#### **Update from Architect**

Dustin Lombardi advised the committee that several change orders have been received from Gennarini, which are under review. The engineer's drawings have been received. Mechanical unites are presently en route to the job. Submittals for doors and hardware are under review for next summer's work. A completion date for the gym to be online is expected.

#### **Update from OCR**

Larry Secor advised the committee that he met with Mr. Tetreau, and Ms. Marshall, and he will go to the Board of Selectmen in January to advise them of the project status. Mr. Secor will prepare a summary to present to Mr. Tetreau and the Board to inform them of the need for additional funds. Mr. Secor stated that until the roof of the gym is on, there remains potential for unknown complications. Ms. Marshall stated that the committee needs to provide clarity and detail on the change orders to present to Mr. Tetreau, and the Board. Ms. Marshall asked Mr. Secor whether the committee will know a realistic number for inclusion of the desired corridor in January. Mr. Morabito advised that the committee needs to approve a motion to present a request for addition funding to the Board of Finance on the January 13th meeting. Mr. Secor advised that abatement may not be complete until February, so anticipated cost may not be clear yet. Genarinni is working on a cost number for the corridor for performing the work in the coming summer. That number is expected shortly.

**Mr. Dunn made a motion** for the Chairman to contact the Chair of the Board of Finance and Mr. Tetreau to request the Building Committee to be placed on the agenda for the Board of Selectman January 8 meeting and the Board of Finance January 6 meeting and to request a special meeting for the BOF on January 13. Susie Cardona Seconded the Motion.

**The Motion Passed Unanimously. 3:0**

A Special Meeting of the OHS Building Committee is to be called for Dec. 30, 2014 at 7:00 p.m.

Mr. Secor stated that the project is one and a half to two months behind schedule. There are two potential changes (page 3 of the Nafis and Young Letter of Dec 18, 2015) for item 6 for \$4385.70. and item# 7 for \$992.31.

**Ms. Cardona made a motion** to accept the change #6 for \$4385.70. Mr. Dunn seconded the motion.

**The motion passed unanimously. 3:0**

**Ms. Cardona made a motion to accept the change #7 for \$992.31. Mr. Dunn seconded the motion. The motion passed unanimously. 3:0**

#### **New Business**

Mr. Dunn expressed gratitude to the Central Office for sending the parents of OHS students the letter wherein AMC stated the anticipated asbestos abatement would be complete by February 3, 2015. He asked whether it is expected that that date will hold.

Kim Marshall asked whether remediation of PCBs is typically fraught with delays and cost overruns. Mr. Morabito

stated that these problems are new issues for all of the agencies that deal with it, so issues that cause questions and delays do come up.

**Adjournment**

**Ms. Cardona made a motion to** adjourn the meeting

Mr. Dunn seconded the motion.

**The motion passed unanimously.** 3:0 The meeting adjourned at 8:38.

**Respectfully Submitted,  
Osborn Hill Building Committee**