

# OSBORN HILL SCHOOL BUILDING COMMITTEE MEETING FINAL MINUTES

**September 18, 2014**

\*Osborn Hill Elementary School  
760 Stillson Road, Fairfield, CT 06824

## Library

Members Present: Bret Bader, Bill Dunn, Kim Marshall (chair), Steve White

Others Present: Bill Silver, Sal Morabito, Frank Arnone, Robin Orriss(PTA), Larry Secor(OCR)

### Call to Order

Mr. Dunn called the meeting to order at 7:05 p.m. Ms. Marshall attended the meeting via telephone.

### Approval of meeting minutes

Ms. Marshall requested a spelling correction on the meeting minutes for the August meeting, and she made a motion to approve the minutes with that correction incorporated. Mr. Dunn Seconded the motion to approve the August minutes.

**The motion was approved unanimously: 4:0**

### Approval of invoices

Four invoices were presented by Mr. Secor for approval.

1. Gennarini Application and Certification for Payment \$344,639.57

**Ms. Marshall made a motion to approve the above reference invoice.** Mr. White seconded the motion.

**The motion was approved unanimously: 4:0**

2. Silver Petrucelli & Associates, Inc, #14-1469 for \$2072.40\*

Silver Petrucelli & Associates, Inc.#14-1686 for \$2072.40\*

\*for two consecutive periods.

**Ms. Marshall made a motion to approve the above reference invoices.** Mr. Bader seconded the motion.

**The motion was approved unanimously: 4:0**

3. Nafis & Young Engineers, Inc. Invoice # 257-14 \$5,640.00

**Mr. White made a motion to approve the above referenced invoice.** Mr. Bader seconded the motion.

**The motion was approved unanimously: 4:0**

4. AMC Environmental, LLC Invoice @PO914410 for \$59,497.50

**Ms. Marshall made a motion to approve the above referenced invoice.** Mr. White seconded the motion.

**The motion was approved unanimously: 4:0**

**Update from the Architect** – Mr. Silver deferred to Mr. Secor for current status report.

### OCR Report

Mr. Secor reported that the installation of the windows and doors are in process. The caulking is to be done. If the schedule is maintained, the work could be completed by the end of December. Ms. Marshall inquired whether the gym might be used after the December holiday break. Mr. Secor thought that was possible, even is the roof is not removed until as late as 10/27.

Mr. Secor stated that there was a change order for \$12,756.38, that he recommended approving for work required on the weekend for floors and doors installation that had been delayed by EPA delayed processing of testing. Ms. Marshall asked what the reason for requesting Saturday work. Mr. Secor explained that the floor requires 24 hours to set prior to completing the work.

**Mr. Bader made a motion to approve the requested change order.** Mr. White seconded the motion.

**The motion was approved unanimously: 4:0**

Mr. Bader asked Mr. Secor to clarify the remaining funds in the budget, and whether those funds would be available for use for a walkway. Mr. Secor indicated that remaining funds would be available for a walkway, which could be built next summer.

**Old Business None**

**New Business**

Mr. Secor stated that the ball field could be turned over on 9/15.

Ms. Marshall requested that Mr. Bader, Mr. Dunn, Mr. Morabito, and Mr. Secor update the PTA on the status of the project.

**Public Comment**                      **None**

**Adjournment** - Mr. White made a motion to adjourn the meeting. Ms. Marshall seconded the motion.

**The motion passed unanimously: 4:0**

**Meeting adjourned at 7:40 p.m.**

Respectfully Submitted,

Diane McClure

Recording Secretary

**\*Please note, the next meeting will be held at Osborn Hill School.**