

Osborn Hill School Building Special Meeting Final Minutes
August 14, 2014
725 Independence Hall
Old Post Road
Conference Room

Those present: Kim Marshall, Bill Dunn, Susan Cardona, Bill Silver, Larry Secor
Others present: Frank Arnone, Liz Giardano, Robin Orriss

I. Call to Order

Kim Marshall called the meeting to order at 7:00 p.m.

Sal Morabito joined the meeting by telephone to provide a current status of various aspects of the project that are in process. Window installment is moving along as expected. Testing was done in the Library, the main corridor (which has been completed abated) and the secondary corridor for which abatement results were expected back over the weekend. After the hallway abatement are completed concrete slabs will be poured. The white hallways would be safe for individuals to walk on after drying, however, it is important that the moisture in concrete be completely gone and that the concrete be dry before tiling could take place. This would eliminate the chance of the tiles buckling or peeling after being installed. Hallway tiling may need to take place on a weekend during the Fall, when the building is unoccupied.

Mr. Dunn asked whether the door to the annex will be open so that students can pass. Mr. Morabito said it will be. Mr. Morabito said that there will likely be minor finishing items to be completed after school opens. Work will be coordinated to allow access to classrooms among the contractor, the maintenance staff and the custodians. Mr. Morabito will meet with Mr. Arnone, who will coordinate communication to teachers regarding coordinating their access to classrooms prior to school opening.

Ms. Marshall asked what items remain to be completed. Mr. Morabito indicated that some soil remediation remains to be completed, also asphalt patching, and finish painting. He stated that in the event that windows are not completed, Generini will install portable air conditioning.

II. Update from Clerk of the Works:

Mr. Secor reported that windows are going in all classroom doors are being hung. Hopper windows are en route. Mr. Secor will check on which of those windows have been shipped. It was noted that the south side of the building has the biggest sun issue. The old shades were retained and can be used if needed prior to installation of new roller shades on new windows. Doors and windows are have all been delivered and can be installed on the weekend.

Abatement of the gym has begun. The fireproof insulation materials on the ceiling are being removed. It is difficult to remove due to cementation. The removal must be completed prior to the roof being removed. There is an August 27th deadline for asbestos abatement. There is a strong recommendation that the grounds not be used for recreation before the week of September 15. All classrooms will have been cleaned after painters are finished.

A conversation ensued regarding ensuring that the work schedule is met as efficiently and without unnecessary expense associated with overtime pay. It was noted that the bricks were custom made in order to match existing brick, which the contractor indicated, caused some delay in delivery date.

III. Update from Architect:

Mr. Silver stated that the GC has the work schedule. Mr. Silver will review it.

IV. Approval of Invoices - there were no invoices presented.

V. Public Comment - No public comment was made.

VI. Review and approval of proposals for special testing.

Six bids were received for Special Testing. The bids were reviewed. Mr. Secor stated that after consideration of the bids received it was decided to accept the low bid, from Special Testing Labs, given that only a small amount of testing is needed and that the low bidder is a company that is known to Mr. Secor, who recommended accepting the low bid. Mr. Silver stated that Generini controls the inspection schedule.

Motion to approve Special Testing Labs

Ms. Marshall asked for a motion to approve Special Testing Labs to perform the special testing. Susan Cardona made a motion to approve Special Testing Labs. Mr. Dunn seconded the motion.

The motion passed unanimously. 3:0

Adjournment:

Mr. Dunn made a **motion to adjourn**. Ms. Cardona seconded the motion. **The motion passed unanimously. 3:0**

The meeting was adjourned at 7:37 p.m.

Respectfully Submitted,

Diane McClure

Recording Secretary