

Final Osborn Hill School Building Committee Minutes

July 17, 2014

7:00 p.m.

Second Floor Conference Room

Old Town Hall

611 Old Post Road

Fairfield, CT 06824

Members Present: Kim Marshall, Chair; Steve White, Susan Cardona, William Dunn

Members Absent: Bret Bader

Others Present: Sal Morabito, Bill Silver, Larry Secor, Judy Ewing, Jessica Gerber (BoE)

CALL TO ORDER 7:05 p.m.

APPROVAL OF MINUTES

The minutes of April 17 and May 22, 2014 were approved as submitted.

Bill Dunn made a motion to approve the April Meeting minutes. Susie Cardona seconded the motion. The motion passed unanimously - 4:0.

Bill Dunn made a motion to approve the May meeting minutes. Kim Marshall seconded the motion. The motion passed unanimously - 4:0.

There was no quorum present in June so there were no minutes to approve.

APPROVAL OF INVOICES

The following invoices were reviewed and approved:

1. Silver Petrucelli @ \$650.00 for Bid Phase (25% of cost of original contract & Change Order #1)
2. Nafis & Young @ \$1,080.00 for April thru May site meetings and OSHBC
3. ModSpace @ \$2,000.00 (carried over from June meeting)

Mr. Dunn motioned for approval of the above referenced invoices 1 and 2. Mr. White seconded the motion. The motion was passed unanimously 4:0.

Ms. Marshall made a motion to approve the item 3 (June bill) above. Mr. White seconded the motion. The motion passed unanimously 4:0.

The following new invoices were reviewed and approved:

1. Gennarini @ \$256,395.50 for Application No. 1 Payment
2. Universal Copy @ \$683.53 for plans and specs
3. Nafis & Young @\$1,200.00for June meetings and budget review
4. AMC @ \$10,450.00 for PCB operations and testing emergency work

Mr. Dunn made a motion to approve the Nafis & Young invoice for June. Ms. Cardona seconded the motion. The motion passed unanimously 4:0.

PROJECT UPDATE

Bill Silver presented a sample window with slightly tinted glass. Both Bill and Larry Secor confirmed that the windows were on order from J & G Glass Company, Bridgeport. The windows will be ready in 4 to 5 weeks. Larry will follow up.

Larry presented budget and expense information that showed a slight overdraft in the contribution made by the Board of Education. He doubted that there would be money left to enclose the connector. If not, it could be done as a separate project. He said that the project is about a week and a half behind schedule. They are waiting for a final approval from EPA and hope to hear by Friday. If abatement work can start next week they might be able to catch up.

APPROVAL OF PCO

Larry explained potential change order #1 which resulted in a credit of\$5,003.00 for hardware. The committee unanimously approved PCO #1.

Steve White made a motion to approve the credit change order. Ms. Cardona seconded the motion. **The motion passed unanimously 4:0**

He said that construction meetings are held on Tuesdays at 2:00 PM, and invited committee members to attend.

NEW BUSINESS

Bill Dunn expressed concern about the loss of the basketball hoops which are within the construction area. He would like to have them replaced. Sal suggested that he contact the Principal who was not present, and/or pursue portable hoops to be purchased by the PTA. It was neither part of this construction project or a BoE maintenance item.

Bill also expressed concerns about safety around the construction area, and especially in relation to the disposal of hazardous materials. Sal assured him that both were being addressed.

Steve White expressed concerns about the tight schedule. Sal said that the window company was local, so once the windows arrived, they can be popped into place. He added that if things were not moving along by the second week in August then alternative plans would be discussed. Larry, in confirming the next meeting date of OHBC, 8/21, suggested meeting before then, if necessary. The committee has tentatively scheduled a Special Meeting for August 31st. It will be cancelled if it is not needed.

ADJOURN

There being no further business, the meeting adjourned at 7:55 PM.