

OSBORN HILL SCHOOL BUILDING COMMITTEE MEETING

January 16, 2014

7:00 p.m.

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

FINAL MINUTES

Members Present: Bret Bader; Susan Cardona; William Dunn, Vice Chairman; Steve White, Secretary

Members Absent: Kim Marshall, Chairman; Jessica Gerber, BoE Liaison

Others Present: Phil Ryan, Town of Fairfield Purchasing Department; Sal Morabito, BoE Manager of Construction, Security and Safety; William Silver, Silver/Petrucci and Associates; Judy Ewing, First Selectman Liaison, Frank Arnone, Osborn Hill Principal and Liz Giardina, Osborn Hill PTA President-Elect

I. Call to Order

Mr. Dunn called the meeting to order at 7:05pm

II. Approval of December 19, 2013 meeting minutes

Mr. Dunn recommended a few changes to the titles and order of the minutes.

Motion was made by Mrs. Cardona and seconded by Mr. Bader to approve the December 19, 2013 minutes with the changes proposed by Mr. Dunn.

Motion passed unanimously: 4:0

III. Approval of invoices

Mr. Dunn asked why there was a difference between the previous and current AMC invoices. Mr. Morabito explained that it had to do with the library.

Motion was made by Mr. Bader and seconded by Mr. White to approve payment to AMC Environmental LLC, for invoice P011402, AMC Job# 1428, in the amount of \$11,000.00

Motion passed unanimously: 4:0

Motion was made by Mr. White and seconded by Mrs. Cardona to approve payment to Fire Protection Testing, Inc. for invoice S42103 in the amount of \$1,062.65

Motion passed unanimously: 4:0

IV. Update from the Architect

- Mr. Silver reported that he is ready to return to the state.
- Mr. Morabito reported that Mr. Silver went to the state on 11/5 for a meeting. PCB plan has been submitted to the EPA for review. Once the Office of School Facilities (OSF) gives their approval it can go out to bid which should be by the end of the month.

V. Old Business

- Mr. Dunn requested that Mr. Silver provide a time line for the project at the next meeting. Mr. Silver will send it via e-mail to Mrs. Marshall.
- Mr. Dunn asked how the process for finding the Clerk of the Works is progressing. Mr. Morabito spoke with Mrs. Marshall who is working with Ms. Holland and Gilbane. Mr. Silver has previously worked with Gilbane.

VI. New Business

- Mr. Dunn asked Mr. Morabito to explain some of the topics discussed at the BOE budget meeting: short fall, energy and PCB's and portable gym. Mr. Morabito explained that some of the expense is due to the portable gym usage of electricity.
- Mrs. Cardona asked if the school system has the option to change the energy supplier/plan. Mr. Morabito explained the plan.

VII. Public Comment

Mrs. Giardina, 55 Orchard Hill Lane: asked clarification that the electric usage comes out the school operating budget and not the building budget. Mr Morabito said yes.

VIII. Adjournment

Motion was made by Mr. Bader and seconded by Mrs. Cardona to adjourn the meeting at 7:29pm

Motion passed unanimously: 4:0

Next meeting will be held on February 20th, Sullivan Independence Hall, First Floor Conference Room at 7:00 pm.

Respectfully submitted,

Steve White
Secretary

Charlotte Leslie
Recording Secretary