

**FINAL MINUTES OF THE FAIRFIELD
BICYCLE & PEDESTRIAN PLAN ADVISORY COMMITTEE
NOVEMBER 13, 2013
2nd FLOOR CONFERENCE ROOM
SULLIVAN INDEPENDENCE HALL**

MEMBERS PRESENT: Jack Franzen, Alyssa Israel, Betsy Gardner, Cristin McCarthy Vahey, Selectman, Katina Wolfe, Clif Meyers, Sue McIntire **ABSENT:** Andrew Graceffa, Larry Ogren, Kirstin Etela. **ADVISORS PRESENT:** Bill Hurley, Sarah Levy

I. CALL TO ORDER: The meeting was called to order at 5:20 p.m. by Jack Franzen, Vice-Chair.

II. APPROVAL OF THE MINUTES: The August 14th, 2013 minutes were passed unanimously by the Committee.

III. ADDITIONAL SIGNAGE ON MILL PLAIN ROAD: Bill Hurley mentioned that current signage on Mill Plain Road is appropriate but did offer other suggestions for the Committee to review (see attached). It was suggested that the Committee members drive by Mill Plain Road and study the proposed locations for additional signage.

There was additional discussion on two future bike routes:

Brookside –Old Black Rock Turnpike – Tahmore to Lake Mohegan

Mill Plain – Sturges – Unquowa - Bronson – Mill Hill – Pequot to Southport business district

IV. MASTER PLAN/POCD INTEGRATION UPDATE: The Bicycle & Pedestrian Master Plan should be considered by the Town Plan & Zoning Commission (TPZ) for integration into the POCD in February or March. Selectman Cristin McCarthy Vahey will meet with the new chair of TPZ. Important that the Committee keep the Plan in front of TPZ.

V. COMMITTEE AVAILABILITY: Committee members were polled as to their interest in staying on through the new extension.

Yes: Jack, Katina, Betsy, Sue, Cliff, Alyssa

Absent: Andy, Meg, Larry, Kristin

VI. ELECTION OF NEW OFFICERS: Andrew Graceffa has resigned as committee chair. Cliff motioned for Alyssa Israel as new committee chair. Second by Betsy Gardner. Passed unanimously.

Alyssa Israel motioned for Katina Wolfe as new Secretary. Second Betsy Gardner. Passed unanimously.

VII. OTHER BUSINESS

1. Confirmed that Draft 9 is latest copy of the Bicycle & Pedestrian Master Plan.
2. Alyssa Israel and Selectman Cristin McCarthy Vahey to meet separately with Jim Wendt.
3. Need to set regular meeting dates for 2014.

4. Shoveling for Seniors: Betsy Gardner reported that she and Sarah Levy have met with Terry Giegengack. They will stay with project name. A written description of the project needed. Selectman Cristin McCarthy Vahey to help to Terry with write-up. Idea will be run by BOE and a risk management person.
5. Alyssa Israel met with Joe Michelangelo of Public Works. There will be a \$10,000 line item for bike facilities and an additional \$20,000 for sidewalk budget increase. Clif Meyers suggested taping into the Recreation Department budget. He will talk to Gerry Lombardo, Director of Parks and Rec.
6. Alyssa Israel researched the committee's permanent charge. Bob Meyer said we could have our own budget through the town or separately. Waiting to get confirmation in writing. Selectman Cristin McCarthy Vahey to speak to Bob Meyer as she not sure we can have our own budget.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,
Katina Wolfe, Secretary