

**FINAL MINUTES OF THE FAIRFIELD
BICYCLE & PEDESTRIAN PLAN ADVISORY COMMITTEE
FEBRUARY 13th, 2013
2nd FLOOR CONFERENCE ROOM
SULLIVAN INDEPENDENCE HALL**

MEMBERS PRESENT: Andrew Graceffa, Alyssa Israel, Larry Ogren, Betsy Gardner, Jack Franzen, Clif Meyers, Meg Capodanno, Katina Wolfe, Cristin McCarthy Vahey, Selectman.
ABSENT: Kirstin Etela. **ADVISORS PRESENT:** Sarah Levy, Public Health Educator.

I. CALL TO ORDER: The meeting was called to order at 5:05 p.m. by Andrew Graceffa, Chair.

II. APPROVAL OF THE MINUTES: The January 30th, 2013 minutes were passed unanimously by the Committee.

III. DRAFT PLAN UPDATE: The Committee made final revisions to Draft 5 which included:

- Adding one institutional recommendation:
 - Seek Bicycle and Walk Friendly Community designation from the League of American Bicyclists and the U.S. Department of Transportation Pedestrian and Bicycle Information Center. See www.walkfriendly.org/ and www.bikeleague.org/programs/bicyclefriendlyamerica/communities/.
- Adding three more recommendations to Pedestrian Facilities:
 - Repair and rehabilitate sidewalks and maintain in a state of good repair.
 - Consider the longevity and aesthetics of the materials used to build and repair sidewalks.
 - Enhance **existing** crosswalks and create **new** crosswalks by using visible, tactile and permeable material. The following high volume locations are recommended: *locations will be organized by neighborhood. A photo that shows pervious pavement and other green infrastructure will illustrate this section.*
- Adding two Immediate Actions:
 - Expand on International Walk/Bike to School Day in October by promoting monthly bike/walk-to-school days starting with the kick-off event for the Mill Plain Road bicycle route in the spring of 2013. See <http://www.walkbiketoschool.org/>.
 - Educate residents about the Connecticut Department of Transportation's (CTDOT) *Share the Road Program* by posting the driver, bicycle and pedestrian tips on the Town's Web site, and including a flier in the Parks & Recreation catalog once a year, and distributing brochures through local businesses, for example. See <http://www.ct.gov/dot/cwp/view.asp?a=2314&q=433254>.

- The Committee agreed to go back to stronger language that would “prohibit” chip sealing on the proposed bike routes.

III. OTHER BUSINESS: The Committee asked that Draft 6 provide tracking of all the agreed upon edits. Once the Committee approves the text in Draft 6, the maps and graphics can be added to Draft 7.

VI. ADJOURNMENT: There being no further business to come before the Committee, Andrew Graceffa adjourned the meeting at 6:45 p.m.

Respectfully submitted,
Alyssa Israel, Secretary