

**FINAL MINUTES OF THE FAIRFIELD
BICYCLE & PEDESTRIAN PLAN ADVISORY COMMITTEE
NOVEMBER 14TH, 2012**

MEMBERS PRESENT: Andrew Graceffa, Alyssa Israel, Betsy Gardner, Meg Capodanno, Larry Ogren, Cristin McCarthy Vahey, Selectman. **ABSENT:** Katina Wolfe, Jack Franzen, Clif Meyers, Kirstin Etela. **ADVISORS PRESENT:** Sarah Levy, Fairfield Public Health Educator, Bob Stone, Board of Finance.

I. CALL TO ORDER: The meeting was called to order at 5:15 p.m. by Andrew Graceffa, Chair.

II. APPROVAL OF THE MINUTES: Due to the Hurricane Sandy, Alyssa was unable to do the minutes for October 24th, 2012. They will be submitted to the Committee and the Town Clerk with the minutes of November 14th, 2012.

III. PLAN COMMENT EVALUATION (INFRASTRUCTURE & PLANNING): The Committee finished reviewing all of Larry's comments on infrastructure, and Andy and Cristin's comments on Planning. Highlights of this review include recommendations to:

- Eliminate chip sealing on popular bike routes.
- Implement a regular schedule of pothole repair and street cleaning.
- Amend the zoning regulations to require an 8:1 ratio of parking to bike spaces (more research needs to be done to determine the appropriate ratio).
- Where feasible and practical, implement complete streets and use green elements to enhance the street environments.
- Require a bicycle and pedestrian plan as part of all zoning applications greater than 50,000 square feet (more research needs to be done on this possible zoning amendment).
- Acknowledge, in a general way, each department's role in making Fairfield a bike and walk-friendly town. Encourage staff to champion the vision of the plan and work collaboratively to carry out its recommendations.

IV. NEXT STEPS:

- Bill Hurley is in the process of amending his priority sidewalk list for the Bicycle & Pedestrian Master Plan.
- Alyssa will begin working with Mark Nielsen in December to condense the plan.
- Andy is hoping that the draft Plan will be completed and ready for submission to the Board of Selectman by January 2013.
- In advance of this submission, Andy plans to meet with First Selectman Mike Tetreau and Selectman Kevin Kiley to introduce them to the draft Plan, along with key members of the RTM, Board of Finance, and Town Plan & Zoning Commission.

VI. ADJOURNMENT:

There being no further business to come before the Committee, Andrew Graceffa adjourned the meeting at 7:03 p.m.

Respectfully submitted,
Alyssa Israel, Secretary