

**FINAL MINUTES OF THE FAIRFIELD
BICYCLE & PEDESTRIAN PLAN ADVISORY COMMITTEE
SEPTEMBER 12TH, 2012**

MEMBERS PRESENT: Andrew Graceffa, Alyssa Israel, Katina Wolfe, Jack Franzen, Larry Ogren, Betsy Gardner, Meg Capodanno, Cristin McCarthy Vahey, Selectman. **ABSENT:** Clif Meyers, Kirstin Etela. **ADVISORS PRESENT:** Mark Nielsen, Greater Bridgeport Regional Council, Richard Jacobs, TPZ Commissioner, Bill Hurley, Town Engineer, Sarah Levy, Fairfield Public Health Educator, Bob Stone, Board of Finance.

I. CALL TO ORDER: The meeting was called to order at 5:05 p.m. by Andrew Graceffa, Chair.

II. APPROVAL OF THE MINUTES: Katina Wolfe *moved* to accept and Betsy Gardner *seconded* the approval of the August 22nd minutes. *Motion to approve the minutes was passed unanimously.*

III. PLAN COMMENTARY ON INFRASTRUCTURE:

Jack Franzen laid out a plan for organizing the infrastructure section into the following categories:

Types of Infrastructure

1. Virtual (i.e., power line easements, paper streets and public right-of-ways)
2. Laws and regulations (i.e., local zoning and state DOT regulations)
3. Maps/charts
4. Actual
5. Roads, paths, sidewalks
6. Signals
7. Racks/storage
8. Commercial support (i.e., gas stations/air pumps, bike shops, food/beverages)
9. Public support (i.e., water fountains, benches, shelters, restrooms)
10. Maintenance (i.e., snow plowing and street cleaning)

Implementation

1. Compliance
2. Planning and zoning regulations
3. Conservation conditions
4. Historic district (advisory)
5. Town (Public Works)
6. State (DOT)
7. Commercial (consumer demand)
8. Third party (LEED)

Jack noted that the maps and charts in the plan could be richer, that is they could have layers that show the various bus stops, water fountains, gas stations etc. that support walkers and cyclists.

He suggested adding the Oregon Bicycle and Pedestrian Design Guide (www.oregon.gov) to the Appendix of our Plan.

Larry Ogren’s Infrastructure Recommendations:

1. Infrastructure action steps should be given a priority and timeline for completion.
2. Concentrate on low-hanging fruit in these actions steps. More ambitious projects such as the multi-purpose trail should be given less immediacy.
3. the Town should adopt the Complete Streets policy on all design and repair.
4. In-town bike routes should be investigated for increased use of bike lanes.
5. Where shoulder striping is used, travel lanes should be marked as 11-foot widths.
6. The Town should review the condition and maintenance of the roadway shoulders and gutters for obstruction and debris:
 - a. Use bike-friendly storm grate designs.
 - b. Improve pothole maintenance and repair.
 - c. More frequent street cleaning.
 - d. Practice of chip sealing should be terminated town wide.
7. Bike racks should be a required part of all new building permits in the same way parking spaces are required.
8. The Plan’s long list of recommended crosswalks/crossings should be compared to the Town’s priority list. A master list of priority crosswalks should be developed.

IV. OTHER BUSINESS:

- The Committee would like the GBRC and the Engineering Department to identify wide roads that could potentially accommodate a bike lane (i.e., Park Avenue, Fairfield Woods Road, Stratfield Road) and add these to the Plan.
- Richard Jacobs said that TPZ is proposing new regulations for parking lots that include improved pedestrian access and green infrastructure. FBPAC members should review the proposed regulations and comment on them at the upcoming public hearing. Richard will keep the Committee apprised of the date.
- Alyssa mentioned her meeting with Tom Steinke, Director of Conservation. The Conservation Commission has plans to extend the Pine Creek Open Space multi-use trail through the old town dump (the trail is already great for biking). Tom also said the Commission might be open to allowing biking on the lower trail at Lake Mohegan once the new bridge is installed.
- Andrew said that he would combine everyone’s comments into one document and then we will review them as a committee and decide which ones to submit to the GBRC.

V. ADJOURNMENT:

There being no further business to come before the Committee, Andrew Graceffa adjourned the meeting at 6:15 p.m.

Respectfully submitted,
Alyssa Israel, Secretary