

FAIRFIELD WARDE HIGH SCHOOL ROOF BUILDING COMMITTEE

Monday, July 9, 2012

5:30 pm

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

AGENDA

- I. Call to Order-First Selectman Michael Tetreau
- II. Organizational Matters
 - A. Introductions and Charge-First Selectman Michael Tetreau
 - B. Purchasing Department Role/Overview of Bidding Procedures-Purchasing Director Twig Holland
 - C. Building Committee Procedures-First Selectman's Building Committee Liaison Judy Ewing
 - D. Freedom of Information Act/Robert's Rules-Fairfield FOI Liaison Eileen Kennelly
 - E. Central Office Liaison Role/Educational Specifications/Reimbursement Process-Public School's Manager of Construction, Security & Safety Sal Morabito
 - F. Finance Department Role-Fiscal Officer Paul Hiller
 - G. Architect Role/Project Status- Project Manager Erin L. Aichler, Assoc. AIA
 - H. Summary-First Selectman Michael Tetreau
- III. Election of Officers
 - A. Nominations and Election of Chair-First Selectman Michael Tetreau
 - B. Nomination and Election of Vice Chair-Chair
 - C. Nomination and Election of Secretary-Chair
- IV. Approval of 2012 Meeting Schedule
- V. Adjourn