

**Fairfield Warde High School  
Roof Committee  
Special Meeting  
Independence Hall  
Fairfield, Connecticut  
Tuesday, September 16, 2015**

**Present:** Mr. Briks, Mr. Donne, Mr. Demner, Mr. Jones, Mr. Money

**Others:** Erin Aichler (via phone)

**I. Call To Order**

Mr. Briks called the meeting to order at 7:31 p.m.

**II. Quorum Confirmation**

Quorum confirmed.

**III. Project Update – Erin Aichler**

Ms. Aichler said that she was on site last Friday. There are still a few areas that need to be completed, such as the lightening protection. A preliminary warranty walk-through was done – some seams need to be fixed. The smoke hatches are tied to a warranty exception. She said that there is a 12 week lead time to fabricate the smoke hatches. The plan is to install them in the Spring, 2016.

Mr. Briks asked about the close out. Ms. Aichler said that it is included in the specifications.

Mr. Briks will schedule a Building Committee walk through.

**IV. Discuss and Approve Invoices – Sol Briks**

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Silktown, Invoice #23, for Roofing Installation, in the amount of \$319,334.90. Motion approved.

Mr. Donne moved and Mr. Jones seconded a motion to approve payment to Hoffmann Associates, Invoice #252936, for Reimbursable miles/postage, in the amount of \$62.04. Motion passed.

Mr. Jones moved and Mr. Demner seconded a motion to approve payment to Hoffmann Associates, Invoice #252942, for Construction Administration, in the amount of \$9,725.00. Motion passed.

Mr. Jones moved and Mr. Demner seconded a motion to approve payment to AIS, Invoice #11691, for Asbestos Removal, in the amount of \$2,015.52. Motion passed.

**V. Discuss and Approve Change Orders – Erin Aichler**

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Silktown, Change Order #26, for Plumbing and Light Mechanical, in the amount of \$27,553.00.

Silktown, Change Order Proposal, to remove and replace smoke vents, in the amount of \$133,177.00 was tabled until next meeting pending more information.

**VI. Adjourn**

Mr. Jones moved and Mr. Money seconded a motion to adjourn. Mr. Briks adjourned the meeting at 8:14 p.m.

Jerome Demner, Secretary

Ellen Marks, Recording Secretary

*Draft minutes subject to review, correction and approval by the Fairfield  
Warde High School Roof Committee of the Town of Fairfield.*