

**Fairfield Warde High School
Roof Committee
Special Meeting
Independence Hall
Fairfield, Connecticut
July 1, 2015**

Present: Mr. Briks, Mr. Donne, Mr. Jones, Mr. Demner, Mr. Money (via phone)

Absent: Mr. Rowe

Others: Ms. Aichler (via phone), Ms. Holland, Mrs. Ewing, Mr. Morabito

I. Call to Order – Sol Briks

Mr. Briks called the meeting to order at 7:30 p.m.

II. Project Update – Erin Aichler, Sal Morabito

Site Report – Ms. Aichler reported that they are installing Roof 28 over ECC, materials are being stored on the west side of the building, flashing is being installed over ECC to stop the leak, lower Roof 36 (Fitz House) is fully cap sheeted, edge blocking is being installed, the upper roof over Fitz House is being installed, the mechanical unit in back is being lifted and the new curb is being installed and the wood block installation on Roof 38 is in progress.

Mr. Morabito said that the duct work is in place and that the insulation is the 2” rigid type and will be covered in foil.

Contractor Meeting: Mr. Morabito reported that at the asbestos abatement, identified fittings were abated except for one that was concealed but it ultimately didn’t need to be abated. Four more fittings were identified and were abated. He said that the solar panels have not been started yet. They will cover approximately 30% of the roof.

III. Discuss and Approve Invoices – Sol Briks

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Hoffmann, Invoice #252520, for Construction Administration and Additional Design Consultation, in the amount of \$6,215.00. Motion passed.

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Hoffmann, Invoice #252521, for Miles and Postage, in the amount of \$69.86. Motion passed.

IV. Discuss and Approve Change Orders – Erin Aichler, Sal Morabito

No change orders.

V. Approve Meeting Calendar for 2015

Mr. Jones moved and Mr. Demner seconded a motion to approve the Meeting Calendar for 2015. Motion passed.

VI. Adjourn

Mr. Jones moved and Mr. Donne seconded a motion to adjourn. Mr. Briks adjourned the meeting at 7:50 p.m.

Jerome Demner, Secretary
Ellen Marks, Recording Secretary

Draft minutes subject to review, correction and approval by the Fairfield Warde High School Roof Committee of the Town of Fairfield.