

**Fairfield Warde High School
Roof Committee
Special Meeting
Independence Hall
Fairfield, Connecticut
Wednesday, September 17, 2014**

Present: Mr. Briks, Mr. Demner, Mr. Donne, Mr. Jones, Mr. Money (via phone)

Absent: Mr. Rowe

Others: Ms. Aichler

I. Call To Order

Mr. Briks called the meeting to order at 7:30 p.m.

II. Project Update – Erin Aichler, Sal Morabito

Ms. Aichler updated the Committee on the progress of the project. She said the major roof work has been completed. Outstanding flashing work is in progress. The Warrantee Inspection will most likely take place the end of September. Abatement work will be done over the December break.

III. Discuss and Approve Invoices – Eric Aichler

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Silktown, Invoice #18, in the amount of \$65,535.85 for Insulation Roofing Labor, Sheet Metal Materials and Labor and Plumbing Labor. Motion passed.

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Hoffmann Assoc., Invoice # 241504, in the amount of \$11,340.00, for Construction Administration. Motion passed.

Mr. Jones moved and Mr. Demner seconded a motion to approve payment to Hoffmann Assoc., Invoice #241505, in the amount of \$300.28, for Reimbursible Expenses. Motion passed.

Mr. Donne moved and Mr. Briks seconded a motion to approve payment to Hoffmann Assoc., in the amount of \$15,500, for Design Work, Bidding and Construction Administration related to the Smoke Hatches Proposal. Motion passed.

IV. Discuss and Approve Change Orders – Erin Aichler, Sal Morabito

No change orders.

V. Adjourn

Mr. Jones moved and Mr. Demner seconded a motion to adjourn. Mr. Briks adjourned the meeting at 8:05 p.m.

Jerome Demner, Secretary

Ellen Marks, Recording Secretary

*Draft minutes subject to review, correction and approval by the Fairfield
Warde High School Roof Committee of the Town of Fairfield.*