

**Fairfield Warde High School
Roof Committee
Independence Hall
Fairfield, Connecticut
Wednesday, August 6, 2014**

Present: Mr. Briks, Mr. Donne, Mr. Jones, Mr. Demner

Others: Ms. Aichler

Call To Order

Mr. Briks called the meeting to order at 7:36 p.m.

I. Review and Approval of Minutes of Previous Meetings

Mr. Donne moved and Mr. Jones seconded the approval of the July 16, 2014 meeting. Motion passed.

Mr. Jones moved and Mr. Donne seconded the approval of the June 4, 2014 meeting. Motion Passed.

II. Project Update

Ms. Aichler submitted a site report that stated the following:

Cap sheet installation on the north end of Roof 23 is expected to be complete within the next two days.

Cap flashing installation is in progress. Per the roofing manufacturer's field representative, liquid flashing membrane is to be installed along the bottom of the wall at the clerestory windows above the Auto/Wood shops. An area divider has been installed on Roof 23 between the north and south sections. The existing PVC roof is to remain in place until Phase 4 (2015) pending the resolution of the low ductwork issue previously discussed.

Cap sheet installation remains to be done on Roof 25 and should be completed in the coming week.

At the time of the visit, cap flashing installation was in progress at the equipment curbs and duct supports on Roof 23.

Cap flashing installation is also in progress at expansion joints between sections of Phase 3 roofs and between Phase 3 and roofs completed in previous phases.

Metal penetration sleeves have been fabricated for pipe supports below ductwork. Flashing installation to follow once sleeves are in place.

Flashing installation was in progress at pipe penetrations on Roof 29 (Pequot House).

Edge metal installation is in progress along Roof 31 (Pequot House).

Cap flashing installation was in progress at duct supports on Roof 31 (Pequot House).

Cap flashing installation was in progress at equipment and skylight curbs on Roof 31 (Pequot House).

Edge metal installation was in progress along southern side of Roof 32 (Pequot House).

Metal penetration sleeves have been installed at pipe supports below ducts on Roof 32. Flashing installation to follow.

At the time of the visit, seams in cap sheet were in the process of being heat-welded on the northern end of Roof 23.

III. Discuss and Approve Invoices – Sol Briks

Mr. Donne moved and Mr. Jones seconded a motion to approve payment to Silktown, Invoice # 17 for roofing materials and labor, in the amount of \$644,305.41. Motion passed.

Mr. Donne moved and Mr. Jones seconded a motion to approve payment to Hoffman Assoc., Invoice # 215392 for Construction Administration, in the amount of \$9,450.00. Motion passed.

Mr. Donne moved and Mr. Jones seconded a motion to approve payment to Hoffman Assoc., Invoice # 215393 for Reimbursable Expenses, in the amount of \$233.31. Motion passed.

Mr. Donne moved and Mr. Jones seconded a motion to approve payment to AAIS, Invoice 11022 in the amount of \$726.33. Motion passed.

IV. Discuss and Approve Change Orders – Sol Briks

Mr. Jones moved and Mr. Donne seconded a motion to approve Change orders 16 and 16A to Silktown, for a net total of \$14,647.81. Motion passed.

Mr. Jones moved and Mr. Donne seconded a motion to approve Change order 18 to Silktown, for a net total of \$4,998.40. Motion passed.

Mr. Donne moved and Mr. Jones seconded a motion to approve Change order 19 to Silktown, for a net total of \$9,596.89. Motion passed.

Mr. Jones moved and Mr. Donne seconded a motion to approve Change order 19A to Silktown, for a net total of (\$2,604.00), a credit. Motion passed.

V. Old Business

A discussion was held regarding Phase II air conditioning unit over locker and three smoke hatches over the stage. Manufacturer would not warranty the flashing along curbs which are too low to install the roofing material. Lifting the units and installing high curbs may be very costly and we should consider replacing the AC unit and the three original smoke hatches. It has been deemed that approval of new units is beyond the scope of our committee. The committee is seeking guidance on the disposition of this issue from Hoffmann and Silktown. Sal Morabido was asked to handle the approval for the additional scope from the various town bodies.

V. Adjourn

Mr. Donne moved and Mr. Jones seconded a motion to adjourn. Mr. Briks adjourned the meeting at 8:57 pm.

Jerome Demner, Secretary

*Draft minutes subject to review, correction and approval by the
Fairfield Warde High School Roof Committee of the Town of Fairfield.*