

**Fairfield Warde High School  
Roof Committee  
Sullivan Independence Hall  
725 Old Post Road  
Fairfield, Connecticut  
June 4, 2014**

**Present:** Mr. Briks, Mr. Demner, Mr. Donne, Mr. Jones, Mr. Money (via phone)

**Absent:** Mr. Rowe

**Others:** Mr. Morabito, Mrs. Ewing, Ms. Aichler (via phone), Ms. Holland (via phone)

**I. Call To Order**

Mr. Briks called the meeting to order at 7:35 p.m.

**II. Review and Approve Meeting Minutes**

Mr. Money moved and Mr. Jones seconded a motion to make the following change to the 4/2/14 minutes – Item III, Construction Status Update, line 4, change the word slashed to corrected. Motion passed.

Mr. Jones moved and Mr. Demner seconded a motion to approve the minutes of 4/2/14 as amended. 3 in favor, 1 nay, 1 abstention. Motion passed.

**III. Construction Status Update – Erin Aichler, Hoffmann Assoc.**

Ms. Aichler said that Silktown plans to be on site on June 19, 2014. There will be two crews – one will be working on the Industrial Arts/Early Childhood Roof and the other will be working on the Pequot House Roof. A Pre-Construction meeting was held.

Ms. Aichler updated the Committee on the status of the Roof Warranty. There is a problem with Low Flashing Height: Smoke Hatches and Existing Equipment Curb. This problem is causing leaks in the area of the Stage in the Auditorium. Ms. Aichler said that there are two options: obtain the Warranty for Phase II except at these locations or obtain prices to replace the smoke hatches and raise the equipment curb. The Committee discussed the options. Mr. Briks asked Ms. Aichler to engage a Mechanical Engineer and do a study to see if a replacement of the Smoke Hatches is feasible.

Ms. Aichler said there is a problem with the Equipment Curb on which the A/C unit rests, Roof 21. The end of the unit has a low flashing height. It has a rusted metal cap on the curb. She said the curb is a candidate for replacement.

Mr. Briks asked Ms. Aichler to engage the Mechanical Engineer to look at this also.

Ms. Aichler spoke about Change Order #15, Existing Roof Ladder. Mr. Briks showed pictures of the Roof Ladder. This ladder is located on the roof over the main gym and the lower roof. It is the ladder in between the roofs. This ladder has a broken weld on the top rung. The handles on the ladder had to be cut back when they were installing the new roof. Mr. Jones suggested that the Committee go look at it. Ms. Aichler said that the ladder is not loose. Mr. Briks said that the rail is loose and that it relies on the rung on top. He said that it broke away from the weld. Mr. Jones said that they should get an estimate to repair it.

Mr. Morabito reported that AAIS will be doing the asbestos removal on the roof drains this weekend.

Mr. Morabito said that the scheduled April work was not done due to weather.

**IV. Discuss and Approve Invoices – Twig Holland**

Mr. Donne moved and Mr. Jones seconded a motion to approve payment to Silkdown, Invoice #15, for materials ordered in preparation for the April work, in the amount of \$68,875.00. Motion passed.

Mr. Demner moved and Mr. Donne seconded a motion to approve payment to AMC Environmental for Project Monitoring (asbestos removal at roof drains) in the amount of \$1,679.38. Motion passed.

Mr. Donne moved and Mr. Jones seconded a motion to approve payment to AAIS for Asbestos removal and disposal of rain leaders in the amount of \$11,328.49. Motion passed.

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Hoffmann Assoc., Invoice #214971 Construction Administration in the amount of \$1,890.00 and Invoice #214972 Reimbursables in the amount of \$37.40. Motion passed.

Mr. Jones moved and Mr. Donne seconded a motion to approve payment to Hoffmann Assoc., Invoice # 215077 Construction Administration in the amount of \$3,780.00 and Invoice #215078 Reimbursables in the amount of \$67.60. Motion passed.

**V. Review Budget – Twig Holland**

Ms. Holland said that the Total Committed Costs are \$7,121,942.00. She said that Change Order #15 was not included in this figure. She said that they have paid out approximately half of the project's value.

**VI. New Business**

No new business.

**VII. Adjourn**

Mr. Jones moved and Mr. Demner seconded a motion to adjourn.  
Mr. Briks adjourned the meeting at 8:55 p.m.

Jerome Demner, Secretary  
Ellen Marks, Recording Secretary

*Draft minutes subject to review, correction and approval by the Fairfield Warde High School Roof Committee of the Town of Fairfield.*