

RIVERFIELD ELEMENTARY SCHOOL
BUILDING COMMITTEE

1625 Mill Plain Road, Fairfield, CT 06824

SPECIAL MEETING

Thursday, April 12, 2012
11 am

Minutes

Members Present: Dan Graziadei; Christine Messina, Vice Chairman; Tom Quinn, Chairman; John Shaffer and Maureen Sawyer

Members Absent: Lawrence Ratner, Secretary and Scott Thompson

Others Present: Dorothy Domeika, provisional member of Riverfield School Building Committee; Paul Toaso, current Principal of Riverfield ES; Brenda Anziano, Principal Fall 2012 Riverfield ES; Sal Morabito, BOE Manager of Construction, Security and Safety; Pamela Iacono, BOE Chairman; Judy Ewing, First Selectman Liaison; Amy Crawford and Kristen Tharrington

I. Call to Order

Mr. Quinn called the meeting to order at 11:03 am

II. Review Timing of Future Meetings and RFQ Impact

The Committee Members have received the Ed Specs.

The Committee Members should have received the RFQ. Ms. Holland, Town of Fairfield Purchasing Agent has sent it out to potential Architects with a May 3, 2012 due date. The Committee Members will receive the responses prior to the May 15th meeting. A “short list” of approximately 4 companies will be presented to the committee members in order to score the company’s on their qualifications.

There is a conflict with the June 19th meeting date as that is the night of the Fifth Grade Promotion ceremony.

Mr. Morabito discussed the building layout and possible locations of expansion: current portable area, location of former outside music portable and off of the pod. He also discussed the ballfields, traffic patterns and parking. A sidewalk was discussed for the children to enter the building safely from the parking lot. He also explained how the architect will include money for geological testing and that the school has money allocated for asbestos already built in. Money to test for PCBs would have to be requested. Testing would be carried out once the decision is made on what sections of the building will be touched.

Mr. Toaso requested that the committee be mindful of preserving the blacktop for outdoor recess and to keep the footprint of the building reasonable so that children are not traveling large distances. Of paramount importance for the design is storage and space.

III. Tour of Facility and Discuss Key Priorities with School Staff as Available

Mr. Morabito handed out diagrams of the building and gave an overall presentation: interior and exterior

Mr. Toaso gave a tour of the facility.

1. Main Office: With the school being built to 504 capacity, they may need to add an additional office staff member. Would like to enlarge the conference room and needs another area for the student records.
2. Bathroom outside Nurses' station needs to be made ADA compliant. Mr. Morabito said that this is included in the Ed Specs throughout the building along with other code updates.
3. Staff: total of 70, which includes 20 classroom teachers and 15 support teachers.
4. Security System includes nine cameras around campus, discussed the security doors.
5. Nurses' office needs to be expanded.
6. Kitchen/Cafeteria
7. Gym: discussed the radon system in place, storage room off of the gym and possibility of placing a stage where the storage room is currently. Ms. Anziano would like to see a space large enough for the entire school to assemble. Gym is 2,751 sq ft., APR is 2,288 sq ft.
8. Electrical lines from the portables run across the roof of the building
9. Roof between old building and pod is under a 20 year warranty. The main roof is out of warranty and is out to bid to extend its warranty. Mr. Morabito described the warrant process and what repair would be involved.
10. There are plenum ceilings throughout the school that are involved with the air circulation of the building. They would need to be replaced.
11. Library/Computer Room: 29 computer stations. Carpeting needs to be replaced. Air flow needs to be improved. 3,447 sq. ft.
12. Building Wing/Pod: houses 7 classes. The original HVAC system was built for an open floor plan with no doors.
13. Currently there are 18 sections. Projections are for 22 sections. Currently there are no grades in the portables, but specials, i.e. music. 60% of the children are walkers. 5 buses.
14. Music Rooms: would like to see the space be flexible and sound proofing.
15. Outside Storage units: some of them belong to the school while others belong to the Town.
16. Discussed set-back. The Architect will be the one to investigate.

IV. Adjourn

Meeting adjourned at 12:20 pm

Next meeting will be held on April 24th, Tuesday, in the 1st Floor Conference Room, Sullivan Independence Hall.

Respectfully Submitted,
Charlotte Leslie
Recording Secretary