

RIVERFIELD SCHOOL BUILDING COMMITTEE

Thursday, March 22, 2012

7:30 p.m.

First Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

AGENDA

- I. Call to Order-First Selectman Michael Tetreau
- II. Organizational Matters
 - A. Introductions and Charge-First Selectman Michael Tetreau
 - B. Building Committee Procedures-First Selectman's Building Committee Liaison
Judy Ewing
 - C. Freedom of Information Act/Robert's Rules-Assistant Town Attorney/Fairfield
FOI Liaison Eileen Kennelly
 - D. Central Office Liaison Role/Educational Specifications/Reimbursement Process-
Public School's Manager of Construction, Security & Safety Sal Morabito
 - E. Purchasing Department Role/Overview of Bidding Procedures-Purchasing
Director Twig Holland
 - F. Finance Department Role-Controller Caitlin Bosse
 - G. Summary-First Selectman Michael Tetreau
- III. Election of Officers
 - A. Nominations and Election of Chair-First Selectman Michael Tetreau
 - B. Nomination and Election of Vice Chair-Chair
 - C. Nomination and Election of Secretary-Chair
- IV. Approval of 2012 Meeting Schedule
- V. Adjourn