

PENFIELD REEF LIGHTHOUSE PRESERVATION COMMITTEE

Thursday, October 27, 2011

Sullivan Independence Hall

725 Old Post Road

Fairfield, CT 06824

FINAL MINUTES

Members Present: Sandye Mann, Vice-Chair Dave Peck, Jennifer Carpenter,
Deanna Hoffman, Sherri Steeneck, Mary Jo Cornell

Members Absent: Pat Conley, David Agonis, Bill Sapone, Mike Jehle, Steve Elworthy,
Paige Herman, Dr. Evan Tilley, Linda Cote Crowley

Others Present: Assistant Town Attorney Eileen Kennelly, Artist Craig Smith

I. Call to Order

Chair S. Mann called the Meeting to Order at 4:05 PM in the Second Floor Conference Room,
followed by the Pledge of Allegiance.

II. Approval of the Minutes

J. Carpenter made a Motion to Approve the October 18, 2011 PRLPC Minutes.

MJ Cornell Seconded. All in Favor.

D. Peck made a Motion to Approve the October 20, 2011 PRLPC Minutes.

J. Carpenter Seconded. All in Favor.

III. Old Business

Now that the Username of the Deposit for the Invitation For Bidding Registration Forms have
been received, GSA Representative Sarah Massarello has arranged with the Coast Guard a
lighthouse inspection on Wednesday, November 2, 2011. The Fairfield boat trip will carry five
visitors - Chair S. Mann, Town of Fairfield Public Works Buildings Supervisor Ed McCourt,
Engineering Department Jim Girardi, Selectman Sherri Steeneck, and L. Crowley.

Referring to the presentation made by Chair S. Mann at the October 19th Board of Selectmen
Meeting, J. Carpenter read the October 25th e-mail from First Selectman Mike Tetreau: "Does the
Lighthouse Committee understand the discussion that took place about the need for more detail
in the presentation and the need for a financial plan that does not involve the Town?"

S. Steeneck spoke of items that the Board of Selectmen need to be answered before proceeding
further with the bidding process, and asked the Committee Members to bring our thoughts to
the next meeting with details of how we are going to acquire the lighthouse.

Chair S. Mann reported for Treasurer P. Conley that there were no new funds this week, and we need to raise more money to increase the bid in increments of \$5,000 over the current bid of \$40,000. The procedure for receiving funds was discussed. Chair S. Mann brought up ways to purchase the lighthouse.

IV. New Business

The Committee Members wondered how a decision to buy the lighthouse may be made due to town-wide elections for Selectmen, RTM, and the Board of Finance being held on Tuesday, November 8th. The scheduled bidding deadline is Saturday, November 12th, unless extended.

V. Public Comment

E. Kennelly certified the signature of First Selectman M. Tetreau on the GSA Registration forms.
C. Smith offered to assist with the wide camera.

VI. Adjournment

Chair S. Mann made a Motion to Adjourn. MJ Cornell Seconded. Unanimous. The meeting Adjourned at 5:02 PM. The next Meeting will be held in the Second Floor Conference Room, Sullivan Independence Hall, on Thursday, November 3, 2011 at 4:30 PM.

Respectfully submitted,

Mary Jo Cornell
Acting Secretary

Linda Cote Crowley

Secretary