

PENFIELD REEF LIGHTHOUSE PRESERVATION COMMITTEE

Thursday, July 21, 2011

4:00 pm

Second Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

FINAL MINUTES

Members Present: Sandye Mann, Pat Conley, Steve Elworthy, Paige Herman, Sherri Steeneck, Dave Peck, Mary Jo Cornell, Dr. Evan Tilley

Members Absent: Bill Sapone, Jennifer Carpenter David Agonis, Deanna Hoffman, Michael Jehle, Linda Cote Crowley

Others Present: Marcia Miner and Craig Smith

I. Call to Order

Co-Chair S. Mann called the Meeting to Order at 4:10 pm.

II. Approval of Minutes

S. Steeneck motioned to approve July 14, 2011 Minutes, MJ. Cornell seconded Passed Unanimously

III. Correspondence

Dave Peck previewed the Fairfield Museums Management Agreement and how the Museum works with National Historical Commission.

S. Steeneck contacted the State Preservation Officer, Dave Bahlman
The basic guidelines are: 1. Save 2. Repair 3. Replace (in kind)
There is a HRF Grant that will match funds up to \$200,000. The following was noted as an important concept to remember: "Once the Lighthouse ownership is established and handed over from the Federal Government it falls under the State Preservation Dept."

Federal contacts unable to focus on Lighthouse issue at this time.

S. Mann would like all Committee members to contact State representatives and ask them to support PRLPC and the Town of Fairfield in this quest to secure Penfield Lighthouse.

S. Steeneck proposed that our Management Agenda be tabled until our next meeting. E. Tilley seconded. Passed Unanimously

IV. Old Business

a. Discussion & Review of Fundraising Status & Accounting

S. Steeneck also shared that George Dragone has offered their Westport showroom for a possible future fundraiser.

P. Conley shared that receipt of fundraising and accounting thereof is up and running.

P. Herman introduced Meg Grosso of the Minuteman newspaper who attended today's meeting to take publicity photo of the PRLPC receiving donations. One being from the Fairfield Beach Residents Association for \$1,200.00 and MJ Cornell for \$50.00.

b. Review & Status of Web Site & Other Promotional Materials

D. Peck explained web page & links with current updates. Also go the Town of Fairfield, then hit Community Links and go to Lighthouse.

During the meeting S. Steeneck secured a site that is registered with "Hosting Dude.com" It will be listed PENFIELD REEF LIGHTHOUSE.COM and we will also have .ORG, .INFO AND .NET which will cost more but will provide us with a sense of security.

V. New Business

The Town of Fairfield will celebrate the grand opening of the Penfield Pav. I on August 4th. The PRLPC will ask permission to have a fundraising table at this event.

S. Mann will make up a flyer for distribution at the tape cutting ceremony.

VI. Public Comment

Mr. Greg Smith addressed the Committee and shared his wood relief of Penfield Lighthouse. He would like to make a contribution to assist with fundraising for Penfield Light but is unsure how to do this concerning the wood relief carving. He has generously given us permission to use his drawing of the Lighthouse for a possible coloring contest to benefit the Committee's fundraising efforts.

VII Adjournment

P. Herman made the Motion to Adjourn the Meeting. S. Steeneck Seconded. All in Favor. The Meeting was adjourned at 5:37 PM. Our next meeting is July 28th @ 4:00.

Respectfully submitted,

Paige Herman