

Minutes from Burr Garden Committee May 11, 2011

In attendance:

Ellen Gould
Lisa Clair
Andrea Hoffman
Michael Jehle
Catherine Albin

10:10 a.m. Meeting called to order

Item 1:

Review of proposed handout for use in publicizing the work of the Committee, specifically to be available at a Committee table at the Discovery in the Garden boutique, held on Friday, June 3 and Saturday, June 4. An initial review of copy direction generated some comments and revisions. **Lisa is completing copy and sending it to Ellen to be laid into the handout design, then the proposed document will be sent to the committee for feedback.**

Catherine Albin will check to on capability of the town/school system to handle a four color, two-sided printing job. Lisa has lined up two professional printers who have offered to do the job at a discount or at cost if town printing isn't an option.

Item 2:

Discussed logistics of table and staffing at the DIG event. **Lisa will check with the Discovery Museum's DIG chairman, Stephanie Thompson, to see if any special arrangements need to be considered in terms of tent coverage and space for plant materials.** We need to bring our own tables and chairs: Catherine and Ellen to provide.

Item 3:

Discussed timing for first fundraising effort: determined a tentative date of Saturday, June 23, 2012 for a simple cocktail reception. **Need to establish a sub-committee of gala committee members for this event. Mike will check the date to be sure the Burr Mansion is available on that date.**

Future gala plans will include a grand Midsommer's Night Eve celebration with historic overtones—but that's for the future.

Item 4:

Mike shared the news that the Xmas Tree Festival 2012 will generate funds to refurbish the Burr Mansion, and that some of those funds might be directed to the Garden restoration.

Item 5:

Ongoing discussion of posts and chains. Mike is working to get samples to show the Historical Commission for possible approval. Had additional discussion of the pros and cons of various substrate foundation and whether grass vs. chips might be best in order to protect public parking areas.

11:00 Motion to Adjourn.