

HOLLAND HILL SCHOOL BUILDING COMMITTEE

SPECIAL MEETING MINUTES

DATE : THURSDAY JULY 28 , 2016

LOCATION: RIVERFIELD SCHOOL LIBRARY

TIME : 7:00 PM

Members Present: Tom Quinn, Tom Dubrosky, Joe Michelangelo, Jason Li, Bill Manderville, Nick Aysseh joined by phone.

Members absent: Harry Ackley

Others present :Chuck Warrington, George Katinger, Phil Dwyer, Phil Ryan, Tom Cullen, Alex Durrell

1) PLEDGE OF ALLEGIANCE

At 7:03 PM, Chairman Quinn called the meeting to order with the Pledge of Allegiance.

The Committee welcomed the newest member, Bill Manderville.

2) STATUS OF PORTABLES

Tom Cullen presented the likely timeline for new portables as follows.

8/3/16 : Buildings arrive

8/8/16: Installation.

8/15/16: Electrical Work.

Trimming trees and site preparation will begin next week. The construction of portables is on schedule.

Chairman Quinn updated the committee on meeting with the Department of Conservation and the resulting decision to hire a land consultant.

3) ADMINISTRATIVE CHANGE- CONSULTANT BIDDING RULES

Chuck Warrington presented an update from the State regarding new standards for the hiring of consultants. To summarize, if consultants are brought on board as part of the architect's' scope of work, or if the consultant's fee amounts to less than \$10K, it is not necessary to bid out these services. Only independently hired consultants or cases where the consultant's fee amounts to more than \$10K go to bid.

The consensus from the committee was to include any necessary consultants as part of the architect's services.

4) DISCUSS TWO OPTIONS/VOTE ON CONSENSUS CHOICE

George Katinger presented two feasibility study plans for the project, referred to as FS1 and FS2. The Committee went through each plan, looking at pros and cons and asking questions of the architect, project manager, and Mr. Cullen of Fairfield Public Schools as necessary. After due consideration of both plans, Mr. Michelangelo made a motion that the committee approve the plan known as FS2. Mr. Li seconded the motion, which passed unanimously.

5) NEXT STEPS

Mr. Katinger is proceeding with gathering some final measurements and confirming other necessary information at the Holland Hill site. Shortly KBA will begin schematics and design.

6) ADJOURNMENT

Mr. Li moved to adjourn, Mr. Dubrosky seconded. The meeting was adjourned at 7:30. The next scheduled meeting will be August 11.

Respectfully submitted,

Nancy Gardiner
Recording Secretary