

## **MINUTES - HOLLAND HILL SCHOOL BUILDING COMMITTEE**

**DATE: JUNE 30 , 2016 (Thursday )**

**PLACE: HOLLAND HILL SCHOOL LIBRARY**

**TIME : 7 PM**

Members present: Tom Quinn, Jason Li, Harry Ackley, Tom Dubrosky, Joe Michelangelo

Others present: George Katinger, Ken Boroson, Chuck Warrington, Sal Morabito, Phil Dwyer, Phil Ryan, Judy Ewing, Laura Cretella, Gerald Foley

At 7:00 Chairman Quinn called the meeting to order.

1) PLEDGE OF ALLEGIANCE

2) APPROVE 6-9-2016 MINUTES

Not hearing any changes or amendments, the minutes were approved.

3) APPROVE INVOICES

The committee was presented with an invoice for \$219.50 from the Norwalk Hour for advertising for the portable classrooms.

Harry Ackley moved to pay the invoice, Jason Li seconded the motion which carried unanimously.

4) CHAIRMAN'S UPDATE

Chairman Quinn recapped his and Mr. Li's meeting with the Fairfield Public Schools facilities/maintenance team. They reviewed projects that will be going on this summer.

He reported that Bill Manderville was approved by the RTM as the newest committee member.

Chairman Quinn also reported that he delivered an update to the Board of Selectmen at their meeting, and asked that the Board of Selectmen and RTM increase the membership or the committee to 9 members.

5) REVIEW OF BUDGET ANALYSIS- COLLIERS

Chuck Warrington reviewed the budget as it currently stands, having been adjusted to

reflect the new portables cost. At this point the project is in good shape budget-wise, with all expenses covered through design/development phase and \$200k in contingency.

## 6) REVIEW OF TWO ALTERNATIVE RENOVATION PLANS

George Katinger presented feasibility studies on 2 options for renovation, both of which achieve the target 504-student capacity. The options differ in placement of the new classroom wing. Mr. Katinger also shared a feasibility study for traffic and parking.

Mr. Quinn advised the committee that Chuck Warrington(Owner's Rep) & Peter Manning(Construction Manager)) will be looking at each option as far as real costs and functional advantages/disadvantages.

Jason Li and Joe Michelangelo noted that based on their experiences, traffic and drop-off at the school are problematic at present. Improving this should be an important factor to consider throughout design/development phase.

Mr. Katinger and Chairman Quinn explained that the budget for this committee has been funded through design and development. The extensive development phase will benefit the project because it will lead to an accurate estimate.

## 7) DISCUSS ENVIRONMENTAL TESTING PROCESS

Chuck Warrington will be meeting with Environmental Consultants Woodward and Curran early in process and will report back to the committee on their meetings.

The Committee agreed that egress points must be tested for PCB's, and tested early. This is a perspective gained from the recent Riverfield project.

Joe Michelangelo asked about selection criteria of Woodward and Curran. Sal Morabito answered that through several Fairfield Public Schools projects they have been expert and well qualified.

## 8) SUMMER PROJECTS -MAINTENANCE

Sal Morabito updated the committee on the projects scheduled at Holland Hill for the summer.

1. Replacement Library floor, replacing carpet with VCT tile
2. Security Fencing
3. Portables
4. New Roof on 1 existing portable plus roof repair to another
5. Playground Equipment being removed from upper playground(Lower playground will be maintained).

The new portables will be permitted July 2, by mid-July site preparation will be done, followed by the foundation work the following week.

Construction will take place late July-August, finalizing the week before teachers arrive.

Mr. Morabito assured the committee that should the portables not be ready on the first day of school, he and Principal Laura Cretella will have alternate accommodations for any affected students.

Mr. Ackley asked about asbestos. The building will be tested and remediated as necessary, it is not a difficult remediation. It will be budgeted as necessary.

9) NEW BUSINESS

The next meeting will be July 28. No meeting on July 7.

10) PUBLIC COMMENT- NOT Q & A -STATEMENTS ONLY

Judy Ewing noted that past practice on the Riverfield project was that the Board of Finance and RTM looked at preliminary, early estimates when discussing and voting on the project budget.

11) ADJOURNMENT

Harry Ackley voted to adjourn

Jason Li seconded the motion which carried unanimously.

Adjournment at 7:55 PM

Respectfully submitted,

Nancy Gardiner  
Recording Secretary