

## HOLLAND HILL SCHOOL BUILDING COMMITTEE MEETING

**DATE: 5-19-2016, THURSDAY**

**TIME: 7:00 PM**

**PLACE: HOLLAND HILL SCHOOL LIBRARY**

**Members present: Tom Quinn, Tom Dubrosky, Jason Li, Nick Aysseh, Harry Ackley (arrived 7:43 PM). Members Absent: Joe Michelangelo. Others present: Gerald Foley, Phil Ryan, Corinne Dyer, Sal Morabito, Christine Messina, George Katinger(KBA), Chuck Warrington(Colliers), Peter Manning(Gilbane), Judy Ewing(arrived 7:55 PM)**

**Chairman Quinn called the meeting to order at 7:03 PM**

### **1) PLEDGE OF ALLEGIANCE**

**Chuck Warrington introduced himself and gave a summary of Colliers' PM role in the project.**

**Peter Manning introduced Gilbane and explained their CM role, particularly in the pre-construction phase.**

**George Katinger introduced himself and KBA and explained the architect's roles, including how they coordinate with Gilbane, Colliers, Fairfield Public Schools and OSCG.**

**Sal Morabito, Director of School Construction and Security for Fairfield Public Schools, explained that he will be working with this committee to uphold Ed Specs and coordinate between FPS Central Office, Purchasing Department and the PM, CM and Architect teams.**

**Gerald Foley, Director of Purchasing, introduced himself and his team of Phil Ryan and Corinne Dyer.**

**Chairman Quinn introduced Christine Messina, the RTM liaison for this committee.**

**2) APPROVE MINUTES FROM 5-5-2016**

**Hearing no changes, the minutes were unanimously approved as written.**

**3) INTRODUCTION OF MEMBERS & BUILDING PARTNERS**

**4) DISCUSSION ON GENERAL TIMETABLE- KBA**

**Mr. Katinger presented the likely timetable, with input from Mr. Warrington and Mr. Manning. They explained each step of the process through bid approval, which is scheduled for November 2017.**

**7:43 Harry Ackley arrived.**

**4A) VOTE ON NEXT STEPS IF NECESSARY**

**5) APPROVE BIDS FOR PORTABLES**

**Chairman Quinn explained that the bids on portables came in much higher than expected. Mr. Morabito clarified that the bids were 63% higher than forecast. He is investigating reasons for the difference in price, and expects his questions to be resolved within 2 weeks so as not to delay the portables being in place for next school year. Pending the resolution of these concerns, no bids were approved.**

**6) STATUS ON NEW MEMBERS**

**One candidate is no longer interested in serving. The committee is looking to have 2 more candidates approved at the next BOS meeting.**

**7:55 PM Judy Ewing arrived.**

**6) NEW BUSINESS**

**The next scheduled meeting date of June 2 will not achieve quorum. Committee will likely cancel this meeting and schedule a special meeting on a mutually acceptable date.**

**7) PUBLIC COMMENTS/ STATEMENTS ONLY**

**No public comments.**

**8) ADJOURNMENT Harry Ackley moved to adjourn, Jason Li seconded the motion which carried unanimously.**

**Adjourned at 8:00 PM**

**Respectfully Submitted,**

**Nancy Gardiner,  
Recording Secretary**