

HOLLAND HILL SCHOOL BUILDING COMMITTEE

Thursday, March 10, 2016

1:30 PM

Second Floor Conference Room

Independence Hall

725 Old Post Road

Fairfield, CT 06824

FINAL MINUTES

Members Present: Tom Quinn, Tom Dubrosky, Jason Li, Joe Michelangelo, Harry Ackley, Phil Dwyer (BOE liaison—non-voting member), Christine Messina (RTM liaison—non-voting member). Nick Aysseh joining via conference phone.

Others Present: Sal Morabito, (Fairfield Public Schools) Jill Vergara, Mark McDermott, and Alex Durrell (RTM). Judy Ewing, Corrinne Dyer, Phil Ryan and several members of the public.

Call to Order

Chair Tom Quinn called the meeting to order at 1:30 pm.

I. Pledge of Allegiance

II. Approve Minutes from 3-3-2016 Meeting

Mr. Quinn called for a vote to approve the minutes of the March 3, 2016 meeting which passed unanimously.

III. Approve Portable Building Plans

A. Discussion

Before voting to approve the plans, the Chair asked several questions directed at Sal Morabito. Mr. Quinn asked which grades were projected to use the portable classrooms. Mr. Morabito replied grades four and five. Mr. Quinn asked if internet access and outdoor security cameras are included and the answer to both is yes. Jason Li asked about the viability of bathrooms under proposed conditions and was told that the proposed standard tank flush system, possibly with ejector pump if needed, would function long-term, in all weather, seven days a week, 365 days a year. Harry Ackley raised the issue for discussion about the fairness of including bathrooms in new portables as the existing portables at Holland Hill and some at other elementary schools have no bathroom facilities. Phil Dwyer and Mr. Morabito clarified to the Committee that these portables are not to be permanent or very long-term solutions, with a goal of current school building projects eliminating all portables as building projects are completed. Joe Michelangelo clarified that the plans here were not final plans, but bid plans.

B. Motion to accept Plans for Portables

Mr. Ackley made a motion to accept the building plans for the portable classrooms. Mr. Li seconded the motion, which passed unanimously.

IV. Fill Out Matrix Evaluation of Architects/Total Points

Evaluations for the 14 architects were tabulated by Mr. Morabito. Results for the top four firms were: 1. Kenneth Boroson, 191 points 2. Tai Soo Kim, 170 points 3. Silver Petrucelli, 149 points, and 4.Perkins Eastman, 148 points.

V. Approve Short List (4) of Architects

Mr. Quinn called for a vote to approve the top four scoring firms as the short list of architects, which carried unanimously.

VI. Discuss Process for Architect Final Selection

Mr. Quinn discussed with Phil Ryan whether the next meeting, scheduled for March 31, was adequate time for the shortlisted architects to be ready for their presentations to the Committee. It was decided by all members that a date on or about April 7, 2016 would be best, with plans to schedule a special evening meeting, preferably at the BOE building, for the Committee to hear presentations. The architects will be notified by the Purchasing Department. All short listed firms have done work for the Fairfield Public Schools in the recent past, which the Committee agreed is an asset.

VII. Status of CM/RFQ Timing

Mr. Ryan stated that all candidates who wish to be considered for the CM position must submit paperwork by the deadline of March 31, 2016. Mr. Michelangelo inquired how early in the process the CM should become involved with the consensus being that involving one CM right from the beginning who would stay with the project is the most desirable plan for minimizing delay associated with bringing someone on board once work is in progress, and thus minimizing costs. The CM will be in on every step, including Committee meetings.

VIII. Public Comment

Mr. Morabito gave a report on the March 8, 2016 TPZ hearing. He stated that there was normal discussion for this type of hearing and he did not sense opposition to the portable plans. Mr. Li, who also attended the TPZ meeting, mentioned the importance of going forward with complete, accurate information to all future meetings, as a few details presented to the TPZ could have been in question, but Holland Hill Principal Laura Cretella was present to provide those details. The vote by TPZ will be in three weeks. Mr. Ackley commented that it is prudent to involve the Holland Hill neighbors, who will have questions about the project, and all members agreed.

IX. Adjourn

A motion to adjourn was made by Harry Ackley at 2:00 pm. Jason Li seconded the motion which carried unanimously

Respectfully Submitted,

Nancy Gardiner
Recording Secretary