

Holland Hill School Building Committee Organizational Meeting
Thursday, March 3, 2016
1:30 p.m.
Second Floor Conference Room
Independence Hall
725 Old Post Road
Fairfield, CT 06824

AGENDA

- I. Call to Order-First Selectman Mike Tetreau
- II. Swearing-In New Members—Town Clerk Betsy Browne
- III. Organizational Matters
 - A. Introductions and Charge-First Selectman Mike Tetreau
 - B. Building Committee Procedures-First Selectman's Building Committee Liaison Judy Ewing
 - C. Freedom of Information Act/Robert's Rules-Fairfield FOI Liaison Eileen Kennelly
 - D. Central Office Liaison Role/Educational Specifications/Reimbursement Process-Public School's Manager of Construction, Security & Safety Sal Morabito
 - E. Purchasing Department Role/Overview of Bidding Procedures-Phil Ryan, Purchasing Department
- IV. Election of Officers
 - A. Nominations and Election of Chair-First Selectman Mike Tetreau
 - B. Nomination and Election of Vice Chair-Chair
 - C. Nomination and Election of Secretary-Chair
- V. Approval of 2016 Meeting Schedule
- VI. Project Overview
 - A. Discuss RTM Approved Budget
 - B. Preliminary Discussion of Project and Architect
- VII. Adjourn