

Not-For-Profits Committee
Meeting Minutes 26 July 2012

Attendees: Christopher DeWitt
Julie Gottlieb
Mary McCullough
Cristin McCarthy Vahey
Absentees: Ken Brachfeld
Others: Representatives of Pilot House

Agenda

I. Call to Order

Mr. DeWitt called the meeting to order at 7 PM.

II. Approval of meeting minutes for the 10 July committee meeting

10 July sub-committee meeting minutes unanimously approved after Mr. DeWitt amended "attendees" with "absentees" on the header of the document

III. Chairman discussion on charter closure

Mr. DeWitt briefed the committee of his discussions with the 1st Selectman and the BOF Chairman. Our sub-committee will officially change as of this meeting to a Committee that is chartered and sponsored by the Board of Selectman. No further action will need to take place, except for the new designation change in the Charter. M. DeWitt agreed to change and distribute the new charter to all members.

IV. Review any communications with outside entities (McCarthy Vahey & DeWitt)

Selectman McCarthy Vahey briefed the committee on her discussions with the Darien and Greenwich Town Administrators and the Greenwich Social Service Commissioner. Darien has no documented process and appears to conduct requests similar to the way we do in Fairfield. Greenwich appears to have a very regimented, thorough and documented process. Selectman McCarthy Vahey distributed a document highlighting the details, but specific items of issue to this committee are:

1. Gross budget is determined by the Social Service Commissioner using his department budget.

2. A 3-member Social Service Commission meets with all applicants for eligibility and recommends sources to receive funding.
3. Monies are specifically given to entities that support Town sponsored and agreed upon goals and objectives

After discussion, Selectman McCarthy Vahey took the action to follow-up with the Town of Greenwich Town Administrator and meet in person to have further discussion.

V. Open discussion on eligibility process flow (Charter Goal #1)

Lengthy discussion continued on the goal of eligibility. The Greenwich model was discussed further and for applicability into our Town process. One of the biggest disconnects would be the goals and objectives, of which Fairfield has none at this time.

A new option was added, #4, as a possible alternative for the managers of the intake process:

1. A dedicated NFP sub-committee
2. Individual Town or BOE department heads that would be in charge of managing and administering yearly budgets to NFPs
3. The 1st Selectman
4. (new) Greenwich Model
 - a. Subject matter expert commission
 - b. Backed by Town goals (both financial and strategic)
 - c. Regulated fixed budget

The Greenwich NFP entities are all focused around what would be considered a “social services” type of category. Our NFP entities are clearly not that way, so if the Greenwich model were to be established there would need to be multiple commissions that may include topics such as:

1. Social Services
2. Cultural (Town museum, Discovery museum, etc.)
3. Education (Audubon, Mill river, etc.)

Mr. DeWitt made a motion that a “*uniform application process needs to be established for NFP entities*”. A 4,0,0 vote approved this as an official recommendation our committee will make

VII. Other topics to be brought before the sub-committee

August 15 appears to be a good date for the next meeting.

VIII. Adjourn

Motion to adjourn by Ms. Gottlieb and seconded by Ms. McCullough, all in favor.