

Not-For-Profits Sub Committee  
Meeting Minutes 21 June 2012

Attendees: Ken Brachfeld  
Christopher DeWitt  
Julie Gottlieb  
Mary McCullough  
Cristin McCarthy Vahey

Others: None

## **Agenda**

### **I. Call to Order**

Mr. DeWitt called the meeting to order.

### **II. Review revised NFP Charter**

Mr. DeWitt had distributed a revised draft of the sub-committee charter prior to the meeting and had incorporated comments from the members. After further discussion the charter was again revised and agreed upon by the body. A motion was made by Mr. Brachfeld and seconded by Selectman McCarthy Vahey to approve the charter as read by Mr. DeWitt. Vote was 5,0,0 in favor. Selectman McCarthy Vahey recommended that the newly revised and approved charter be brought before the BOS at their next meeting to give them an opportunity to review and revise if necessary. Selectman McCarthy Vahey was appointed to speak on the sub-committee's behalf at the BOS meeting. Mr. DeWitt to revise charter, distribute to the body and request the First Selectman to add this to the next BOS meeting agenda.

### **III. Open discussion on item 3 of NFP Charter.**

Item 3 (changed to item 1 in the last charter revision) reads "Recommend a process for eligibility of "Miscellaneous" entities in the budget."

Mr. DeWitt opened the discussion by raising Mr. Brachfeld's prior thought on Town and Education department heads as an option to regulating and supervising the budget of the not-for-profit entities. Much discussion was had on this matter and the following points were raised for future consideration:

- Discuss this idea with department heads to understand their thoughts and concerns

- Understand how department heads would be involved in this sub-committee process if at all
- Need to establish a system of oversight for not-for-profits regardless of who has oversight
- Need to bridge the gap to citizens on NFP spending and make this process clear
- A committee may not be the best way to support the NFP spending, if not department heads possibly a Town board may be needed
- This sub-committee needs to deliver a framework for the First Selectman to do the selection as part of our final deliverable (possibly a flow chart od a suggested process)
- This sub-committee must determine “mandated” entities and make this part of our final deliverable

Selectman McCarthy Vahey offered to reach out to other Town leaders, not the financial side as Mr. DeWitt had done, to see if they had any process for NFP spending.

**V. Other topics to be brought before the sub-committee**

No other topics were brought before the sub-committee.

**VI. Adjourn**

Motion to adjourn by Ms. McCullough and seconded by Selectman McCarthy Vahey.