

FairTV – Monthly Meeting Agenda

Town Hall OCTOBER 19, 2016

FINAL Meeting Minutes

The FairTV meeting was called to order by Commissioner Jameson at 7:11 PM.

Commissioners in attendance: Jameson, Minsky, Strelzer, Braun and Quinn

Absent: None

PLEDGE OF ALLEGIANCE

Meeting opened at 7:12PM.

EXECUTIVE SESSION

Commissioner Minsky made motion to enter executive session (7:13PM); Commissioner Jameson seconded. Motion passed 5-0; Commission entered executive session. Commissioner Quinn made motion to end executive session (8:02PM); Commissioner Minsky seconded. Motion passed 5-0; Commission left executive session.

MEETING MINUTES

The Commission took up the approval of the September 2016 minutes. Commissioner Strelzer made motion to approve; Braun seconded. Motion passed 5-0.

OFFICER REPORTS

Commissioner Jameson indicated that the FairTV budget process for the next fiscal year is starting and that the Vice-Chair is beginning the process of constructing the budget. He further indicated that the feedback from town officials regarding the strategic plan to this point was very positive. Commissioner Jameson also indicated that in December FairTV would be having elections so all Commission member should begin to contemplate their future intentions.

Commissioner Minsky then reported regarding the upcoming Budget paperwork for FairTV. Considerable conversation then ensued regarding the budget process.

Commissioner Quinn then gave his report regarding the implementation of the new protocols on invoice management /recording secretary. Commissioner Jameson indicated that Commissioner Quinn was empowered to implement the new protocols as well as the selection of a recording secretary. Mr. Speno suggested that any funds used for the recording Secretary should come from the Education/Government accounts.

STANDING REPORTS

Mr. Speno then gave the Production Managers report. He indicated that FairTV started the month at \$77,410 and after all expenses ended at \$73,238 as of 10/19/16. He also indicated that all hardware for the Public Library project is ready to go and he has four applicants applying for a temporary position to place FairTV programming on the system. Mr. Speno then indicated he would pick the best applicant for the work (about 1 month worth) with the pay yet to be determined. Mr. Speno then discussed the current situation regarding the FairTV website; considerable discussion ensued.

Commissioner Strelzer then gave out the CAC report. The next CAC meeting will be held on 10/20/16 7PM. Commissioner Strelzer then indicated that he and Mr. Speno were working on a special project regarding the PEGPETIA grant that might hopefully lead to a full time meeting place in Fairfield for all committees that would have inbuilt hardware for FairTV use.

UNFINISHED BUSINESS

Commissioner Quinn and Commissioner Braun then addressed the FairTV Ordinance and Bylaw revision subcommittee. Commissioner Quinn indicated that a great deal of research had been completed on this issue but affirmative proposals had not yet been completed. Commissioner Braun then requested that the proposals be tabled until the November Meeting; Commissioner Braun proposed and Commissioner Strelzer seconded. The motion passed 4-1 with Commissioner Jameson voting in the negative.

NEW BUSINESS

Commissioner Jameson indicated that FairTV was heading in the right direction but it was important that it not request an increase in FY2018. He also indicated that a handful of bullet points still needed to be added listing all of FairTV accomplishments. Mr. Speno then suggested added in the recording secretary expense.

Mr. Speno then requested that the items listed in his equipment purchase request be approved. Considerable conversation the ensued regarding the requested equipment listed. A motion to purchase was made by Commissioner Quinn; Commissioner Minsky seconded. The motion passed 5-0.

The Commission then took up the issue of coverage requests. Commissioner Jameson made a motion to include a requested coverage of Music for Youth be added to the agenda; Commissioner Strelzer seconded. The motion passed 5-0. Considerable discussion then ensued on the program including the potential technical issues at both venues for the program (Pequot library/Church). Commissioner Jameson made a motion to table the request to a future meeting; Commissioner Quinn seconded. The

motion passed 5-0. The Commission then took up the request for coverage of Bigelow Tea's "Salute to Veterans". After some discussion Commissioner Jameson made a motion to cover the event; Commissioner Strelzer seconded. The motion passed 5-0. The Commission then took up the issue a slide requests. Discussion was had on how to streamline the process, such as all slides have automatic approval unless objected to. This solution would need to be further reviewed by the Commission, perhaps in tandem with revising the bylaws. Commissioner Quinn made a motion to treat all slide requests as one; Commissioner Jameson seconded. Motion passed 5-0. Commissioner Minsky then made the motion to approve all slides; Commissioner Strelzer seconded. The motion passed 5-0.

PUBLIC COMMENT

None.

ADJOURNMENT

Commissioner Strelzer made the motion to adjourn; Commissioner Braun seconded. The motion passed 5-0. Meeting adjourned 9:05PM.