

FairTV – Monthly Meeting Agenda

Town Hall July 20, 2016

Special Meeting Minutes

The FairTV meeting was called to order by Commissioner Jameson at 7:03 PM.

Commissioners in attendance: Jameson, Minsky, Strelzer, and Quinn

Absent: Braun

PLEDGE OF ALLEGIANCE

Meeting opened at 7:03PM.

EXECUTIVE SESSION

Commissioner Strelzer made motion to enter executive session (7:05PM); Commissioner Minsky seconded. Motion passed 4-0; Commission entered executive session. Commissioner Strelzer made motion to end executive session (7:18PM); Commissioner Quinn seconded. Motion passed 4-0; Commission left executive session.

MEETING MINUTES

The Commission took up the approval of the April 2016 minutes. Commissioner Minsky made motion to approve; Strelzer seconded. Motion passed 4-0. Next the May 2016 minutes were addressed. Commissioner Strelzer moved to approve; Minsky seconded. Motion passed 4-0. The June minutes were then addressed. Commissioner Strelzer made motion to approve; Quinn seconded. Motion passed 4-0.

OFFICER REPORTS

Commissioner Jameson indicated that for the new fiscal year the FairTV budget will total \$87,500. That figure includes \$59K from the town budget and a further \$28.5K from CAC2. He also indicated that it would be FairTV's best interests to begin the budget process earlier for the next cycle; starting in the fall with numbers to be recommended by November. Commissioner Jameson then addressed the strategic plan, indicating that a vote should be had by September. He also discussed the possibility of cancelling the FairTV August 2016 meeting. Mr. Speno then discussed the issue of third party providers in relation to FairTV. He then led a discussion on the surrounding towns and their protocols in running their

networks. Commissioner Jameson then stated that FairTV requires a vision as to what events it should be covering in regards to schools. Commissioner Minsky suggested one idea would be to cover a "school of the month". Mr. Speno stated that he wanted FairTV to create synergy with the schools. Commissioner Jameson suggested creating an overall plan which could then be taken to the BOE.

Commissioner Minsky then addressed the issue of archiving FairTV programming. She indicated the issues facing the library plan are the need for a room with air conditioning for the equipment. She also believed that at this time there are no flooding issues present. The library has the concern that their staff will not be used for this project. She also indicated that there will need to create a link on the computers; and archived materials should only be on their computers. Mr. Speno has had discussions with several companies regarding the purchase of a server. He also discussed the issue of upload of programming either manually or by remote from the FairTV office. The Commission will schedule a vote on the library plan in September.

Commissioner Quinn then addressed the issue of the invoice processing; indicating that he is in the process of setting up a meeting in August with town hall officials.

STANDING REPORTS

Mr. Speno then address the Production Manager report. He indicated that things were going well with finances totaling \$9600.00 remaining in the budget for the current fiscal year. He also indicated that FairTV did receive all requested grant money for the next fiscal year. He then turned his attention to equipment, indicating that two of the three tricastors come back from the optimization process. This has led to a significant savings in time. Mr. Speno then indicated that he was looking into servers and would have a list of suppliers by the next meeting. He is also looking into creating a single website for FairTV which would be linked into the town site.

Commissioner Strelzer then took up the CAC2 report. He indicated that there was no CAC2 report at this time. He then led a discussion on the surrounding towns grant results.

UNFINISHED BUSINESS

Commissioner Jameson led a discussion regarding the FairTV Strategic Plan; indicating he added information regarding the history of FairTV. He then led a review of the Strategic Recommendations including the Budget forecast. He projected a %5 annual increase to the FairTV budget through 2020. Commissioner Jameson then turned his attention to the PEGPETIA funding and the probability of its continuation.

Commissioner Quinn then discussed the issue of By Laws/Ordinances indicating that a report to the Commission should be completed and ready for review by the September meeting.

NEW BUSINESS

Commissioner Jameson then took up the suggestion to cancel the August 2016 meeting. Commissioner Jameson made the motion to cancel said meeting; Commissioner Quinn seconded. The motion passed 4-0. The next scheduled meeting will be held on September 21st.

The discussion then turned to the request by EDC to cover their meeting on July 28th. After discussion of the request Commissioner Jameson made the motion for FairTv to cover the event; Commissioner Strelzer seconded. The motion passed 4-0.

Commissioner Strelzer then made a motion to take all pending slide requests as one blanket request; Commissioner Minsky seconded. The motion passed 4-0. Commissioner Strelzer then made the motion to approve the pending slides; Commissioner Minsky seconded. The motion passed 4-0.

Commissioner Jameson then took up the request to reconsider the source funding for the purchase of a new laptop for the Production Manager. Commissioner Quinn made the motion to reconsider; Commissioner Strelzer seconded. The motion passed 4-0. After discussion Commissioner Quinn made the motion to purchase the new laptop from CAC2 funds; Commissioner Strelzer seconded. The motion passed 4-0.

PUBLIC COMMENT

None.

ADJOURNMENT

Commissioner Quinn made the motion to adjourn; Commissioner Strelzer seconded. The motion passed 4-0. Meeting adjourned 8:39PM.