

FairTV – Monthly Meeting Agenda
Old Town Hall February 17, 2016
Meeting Minutes

The FairTV meeting was called to order by Commissioner Jameson at 7:01 PM.

Commissioners in attendance: Strelzer; Jameson; Braun and Quinn

Absent: Minsky

PLEDGE OF ALLEGIANCE

Meeting opened at 7:01PM

MEETING MINUTES

The January 2016 minutes were approved with two amendments (correction of PEG PETIA) by the Commission 3-0 (Commissioner Strelzer moved; Commissioner Quinn seconded)

CHAIRMAN'S REPORT

Commissioner Braun was introduced to the commission members; brief bio's were exchanged. Commissioner Jameson indicated that the Town would recommend FAIRTV budget in full. Upcoming meetings include: 3/16 Joint BOS/BOF meeting re budget; 3/23 BOF Review; 3/28 BOS Review; 4/5-6-7 Possible RTM meetings. Commissioner Strelzer was officially appointed to the CAC2 council. The Commission also indicated that the next FAIRTV meeting would be on Monday 3/21. Commissioner Jameson also requested that a Commission member sponsor any requests for programs to air on FAIRTV. Commissioner Quinn then gave his report indicated that he was putting together the relevant rules and bylaws for use by the Commission. He also indicated that he was going to reach out the Kathleen Griffin to streamline protocols for payment for the Production Manager.

PRODUCTION MANAGER'S REPORT

Mr. Speno then gave his report referring to Managers worksheet report. Mr. Speno indicated that if the Commission were to join the Town's shipping program it would save a considerable amount of money especially in regards to purchasing. Mr. Speno then addressed the issue regarding moving the server to a more optimal location. He indicated that IT was unwilling to relocate the server into their office at this time. The Commission will look further into this issue. Mr. Speno then further explained the Server failure as referenced in the manager's worksheet. He also further went on to indicate the

changes/updates in web services (also referenced in the manager's worksheet). Commissioner Jameson then inquired about FAIRTV internet service. Mr. Speno indicated that it would cost about \$80 per month to run our own pipe. Mr. Speno then indicated that the town library was buying into the nutmeg network. The town can tie into this network and there is no cap (no bandwidth issue)

Mr. Speno then turned to the issue of reimbursements. Kathleen Griffin was indicated to be the point person on this issue. A suggestion that a request for purchase order ("PO") could be created to cover such items like annual salary. The further suggestion would be that Kathleen would then be the only person required to sign off on forms. The Commission will look further into this issue and check against the relevant bylaws/backups for signatures. Commissioner Quinn will look into setting up a meeting with Kathleen Griffin to explore this. Mr. Speno then made a report on cash at hand; He indicated that FAIRTV will have roughly \$3-\$5K on hand this year. Typically He prefers \$4-\$6K as a lower level is not advantageous in case of emergencies and coverage of unforeseen town meetings. (i.e. Penfield Committee)

CAC2 REPRESENTATIVE REPORT

Commissioner Strelzer then gave his report indicating that the next meeting of CAC2 would be 3/17 or 3/24. He also indicated that he would be working on the line of communication with CAC2.

UNFINISHED BUSINESS

Commissioner Jameson indicated that the RTM has no funding at this time to broadcast additional meetings.

SPECIAL REPORT

Discussion involved the recent equipment malfunction of the server; server rack requires an air conditioned environment to prevent malfunctions. The Commission will explore a secondary location to house the server rack. Discussion moved to preventative maintenance program and backup equipment. Commissioner Jameson suggested the purchase of a backup server based on amount of use. A suggestion was also made to convert one Tricaster unit to solid state.

NEW BUSINESS

The Commission took up the request of the GBYO to put up a sign on the FAIRTV Education channel. Discussion then ensued amongst the Commission as to whether request was appropriate. Commissioner Quinn made a motion to table the issue to the next meeting and invite the Director of the GBYO to said meeting to gather further information; Commissioner Strelzer seconded. Motion was passed 4-0. The Commission then addressed a request that the Penfield Building Committee be allowed to air a PSA regarding the upcoming construction; discussion ensued. Commissioner Braun was tasked to make contact with Mr. Perez on this issue. Commissioner Strelzer moved to table this request; Commissioner

Quinn seconded. Motion passed 4-0. The Commission then took up the request of the town schools TTL (teach to learn) to air a program on FAIRTV; considerable discussion ensued as to whether content was appropriate under the current bylaws. Motion was made to table the request to the next meeting; the vote was 2 in favor (Strelzer/Braun), one against (Quinn) and one abstention (Jameson); motion passed. The Commission then took up a new request to discuss taping the Mill River Committee meetings. Commissioner Strelzer made motion to discuss the matter; Commissioner Braun seconded. Motion to discuss passed 4-0. Discussion then ensued between commission members as to whether to cover given prior taping commitments. Commissioner Braun moved to approve coverage; Commissioner Strelzer seconded. Motion was two in favor (Braun/Strelzer) and two opposed (Quinn/Jameson). Motion did not pass.

PUBLIC COMMENT

None.

ADJOURNMENT

Commissioner Quinn moved to adjourn; Commissioner Strelzer seconded. The vote was 4-0 in favor. Meeting adjourned at 9:25PM