

**FairTV – Monthly Meeting Agenda**  
**Old Town Hall– December 16, 2015**  
**Meeting Minutes**

The FairTV meeting was called to order by Commissioner Minsky at 7:01 PM.

Commissioners in attendance: Strelzer; Jameson; Minsky and Quinn (at 7:30PM)

Absent: None

Members of the Audience: None

**PLEDGE OF ALLEGIANCE**

Meeting opened at 7:02PM

**CAC HOLIDAY PARTY DEBRIEF**

Commissioner Minsky debriefed the Commission on the events that transpired during the Holiday Party.

**VOTE IN FOLLOW UP TO THE LWM COVERAGE OF LEGISLATIVE FORUM**

The Commission voted 3-0 (Commissioner Quinn absent) to approve coverage. The LWM will provide the sum of \$150 towards production costs. Slides will also be created for the event.

**DISCUSS AND VOTE ON RTM REQUEST FOR FURTHER COVERAGE: COMMITTEE MEETINGS**

Commissioner Jameson indicated that there would be a total of 16 additional meetings to cover via FAIRTV if the Commission voted to approve. The funding for those meetings were not included in this year's FAIRTV budget. Commissioner Jameson indicated that he RTM was looking into using their contingency fund to cover the production costs for this fiscal year. It was further proposed that if the meetings were to be covered that that expense would have to be factored into the next fiscal year budget. Commissioner Jameson proposed that the vote to cover the Committee meetings be tabled to the next meeting; Commissioner Stelzer seconded. Vote was passed 4-0 in favor.

**DISCUSS UPDATES ON RENEWAL OF VOD/PEG CENTRAL**

Mr. Speno indicated he cut back on the amount of gigabytes for the VOD to 500; with that amount he indicated most of 2015 will be covered. Mr. Speno also indicated that the VOD site name will change to FAIRTVVBIT.COM. It was further proposed that to publicize the change that a slide be created for FAIRTV and the information be placed in the local papers. Mr. Speno also indicated that the web stream check has been sent and the service should be set up shortly. He also indicated that if necessary he can call the provider to augment service if current level inadequate for a small increase in fees.

#### **DISCUSS AND VOTE ON FAIRTV DOMAIN NAME**

Mr. Speno told the Commission that the name change has already changed; the new site is FairfieldCT.org/FairTV. He is going to check on sun setting the old site. It was proposed that the Commission look into putting streaming material on the town website. The Commission voted 4-0 to approve the new Domain name.

#### **DISCUSS MANAGERS REPORT**

Mr. Speno indicated that he was following up on the proposed partnership with the local High Schools to cover events there. Mr. Speno indicated that the plan was to use current students to help as production crews for events there. He was optimistic based on conversations with school officials that this was possible to accomplish. There was also a report of further coverage of RTM Committee Meetings. Mr. Speno indicated that there would be 16 additional meetings to cover as a result of the request.

#### **DISCUSS SUBCOMMITTEE FINDINGS**

Commissioner Strelzer indicated that a list a equipment has been created creating a complete inventory of FAIRTV property. That includes two new cameras purchased this year. There was further discussion about finding office space for FAIRTV to both house this equipment and assist and greater efficiency in producing FAIRTV material. The Commission will look further into the matter.

#### **DISCUSS MANAGERS CONTRACT**

Commissioner Jameson prepared a potential contract for Mr. Speno and the Commission to consider. The proposal was handed out to all at this time. Mr. Speno was asked his impression of the contract. He indicated that he felt that he is not a Production Manager but rather a Director. He further indicated he understood the limitations on the salary and that if he had a Production Assistant that the money would not be an issue. He also indicated that at \$44K the Commission would not be able to find an outside Director. Mr. Speno also had concerns about the bonus provision as it would be difficult to keep track. He also indicated he did not want compensation to be tied to performance. Commissioner Minsky proposed to add the vote on the Managers contract to the January meeting; Commissioner Strelzer seconded. The vote was 4-0 in favor.

### **DISCUSS AND POTENTIALLY REVOTE ON 2016 BUDGET**

Commissioner Jameson handed out a revised request for the next fiscal year's budget showing an increase of \$9500. This amount shows an increased interest in the use of FAIRTV, including the additional RTM Committee meetings. He further indicated that the new figure was a small increase of the Town of Fairfield's total budget and may be part of a 1 or 2 time expense while the Commission develops a 3<sup>rd</sup> income stream. Mr. Speno indicated that if any major equipment breaks down it would be a large expense to repair or replace. Commissioner Minsky made motion to amend the Budget request for the next fiscal year; Commissioner Jameson seconded. The vote was 4-0 in favor.

### **APPOINTMENT OF FAIRTV OFFICIALS FOR 2016**

The appointment of Kathy Braun to the Commission could take up to two months; the Commission went forward with the appointment of Officers. Commissioner Jameson moved that Commissioner Quinn remain in the role of Secretary; Commissioner Minsky seconded. Commissioner Quinn accepted and the vote was 3-0 in favor. Commissioner Quinn moved that Commissioner Minsky remain in the role of Vice-Chairman; Commissioner Strelzer seconded. Commissioner Minsky accepted and the vote was 3-0 in favor. Commissioner Minsky moved that Commissioner Jameson be made Chairman; Commissioner Strelzer seconded. The vote was 3-0 in favor.

### **VOTE ON FAIRTV MEETING DATES FOR 2016**

The Commission proposed the following dates for meetings in 2016: 1/20/16, 2/17/16, 3/16/16, 4/20/16, 5/18/16, 6/15/16, 7/20/16, 8/17/16, 9/21/16, 10/19/16, 11/16/16, 12/21/16. Commissioner Minsky moved to approve the schedule; Commissioner Strelzer seconded. The vote was 4-0 in favor.

### **DISCUSS ANY COVERAGE REQUESTS FROM THE PAST MONTH**

Mr. Speno indicated that FAIRTV successfully covered the meeting regarding the Mill River cleanup and to meeting regarding Solar Panels at the Train station.

### **VOTE ON ANY OUTSTANDING COVERAGE REQUESTS FROM THE PAST MONTH**

None.

### **VOTE ON ANY OUTSTANDING INVOICES OR OTHER RELATED BUSINESS**

None.

### **PUBLIC COMMENT**

None.

**ADJOURNMENT**

Commissioner Quinn moved to adjourn; Commissioner Strelzer seconded. The vote was 4-0 in favor.  
Meeting adjourned at 8:41PM