

FairTV – Monthly Meeting Agenda
Old Town Hall – October 21, 2015
Meeting Minutes

The FairTV meeting was called to order by Chairperson Harrison at 7:06 PM.

Commissioners in attendance: Harrison; Jameson; Minsky and Quinn

Absent: Strelzer

Members of the Audience: None.

ADOPTION OF MINUTES FROM SEPTEMBER MEETING

The Commissioner Jameson moved to approve the minutes of the September meeting; Commissioner Harrison seconded the motion, and it was approved unanimously

CHAIRMAN'S REPORT

This item was passed.

UPDATE FROM AUDIT SUB-COMMITTEE

The Commission reviewed the survey results sent to officials regarding FairTV. Commissioner Jameson noted that the results indicated the vast majority viewed FairTV as doing a good job in its mission to disseminate information to the public. He also noted there was interest in viewing FairTV on various platforms. The Commission also reviewed the issue of sound quality of FairTV on Cable network; the issue will be investigated further. Commissioner Jameson suggested the issue may be lack of microphone in the vicinity of the officials speaking; commission to look into issue.

Commissioner Quinn indicated that he, Commissioner Strelzer and Mr. Speno are to conduct an inventory audit in the near future. Commissioner Jameson then moved to change the timeline for submission of the sub-committee report; Commissioner Quinn seconded. The motion was passed unanimously.

EXECUTIVE SESSION-PERSONNEL

Commissioner Harrison relayed issue regarding Mr. Speno's contract as to whether to hold discussion in executive session or public hearing. Mr. Speno requested a public hearing. Commission Harrison indicated that the commission was not required to hold a public hearing. The specifics of the current contract requirement were then discussed regarding Mr. Speno. The contract is currently monthly without a deadline. Commissioner Jameson indicated a need to understand the cash flow aspect as to the FairTV budget. Commissioner Harrison indicated that more vetting of subcontractors may be

required. Commission Jimeson then made the motion to approve the amendments to the FairTV operational audit; Commissioner Quinn seconded. The motion was passed unanimously.

Discussion about procuring streaming website for FairTV began by the Commission. Mr. Speno indicated there was a proposal by Discover Video to run service. Mr. Speno recommended Discover Video for the commission's needs. Commissioner Quinn requested a meeting with Discover Video to learn further information about their proposal. Commissioner Harrison will attempt to set up meeting. Further discussion on a potential plan to send archived FairTV material to the local libraries; there is potential for either Fairfield Public or Pequot library as the repository. Possible corporate sponsorship also was discussed.

The issue of potential purchase of new equipment was taken up by the Commission; Mr. Speno indicated he has budgeted \$10K from the grant for equipment. Several offers were discussed as to which company to purchase from and what should be purchased. Commissioner Quinn suggested that the B&H offer was competitive but if funds were an issue then the commission could authorize the purchase of one new camera instead of two while leaving the remainder of the offer intact. The Commission after further discussion decided to go with the B&H offer with two cameras. Commissioner Jimeson made the motion to authorize the purchase; Commissioner Quinn seconded. The motion was passed unanimously.

The issue of restarting monthly reports was brought up to the commission; Mr. Speno indicated he would begin to submit them effective immediately. Mr. Speno relayed the specifics of his current contract with the town. He indicated he receives \$1710 every two weeks (which became effective 7/2014) and does something over 25 hours per work per week. Mr. Speno also indicated he does all rendering from producers of all meetings. Mr. Speno is requesting a 3% raise which would be retroactive to 7/2015.

Commissioner Jimeson indicated he wished to see what other towns were doing in terms of compensation; Commissioner Quinn wanted to see more monthly reports. Commissioner Harrison indicated a special meeting would be set up to discuss compensation for Mr. Speno. Commissioners are to contact surrounding towns to see how their personnel were compensated; Commissioner Quinn would contact West Haven and Orange; Commissioner Minsky would contact Ithaca NY and Winstead; Commissioner Harrison would contact Woodbridge, Stratford and New Haven. Commissioner Jimeson moved to table discussion of compensation indefinitely; there was no second.

Discussion began as to new office space for FairTV in the town; Commissioner Harrison will make phone calls to explore options within the town.

Commissioner Quinn then made motion to adjourn; Commissioner Harrison seconded. Motion passed unanimously.

Public Comment:

There was none

