

Final Minutes of the Bicycle and Pedestrian Committee
Thursday, October 15 2015
First Floor Conference Room - Independence Hall
725 Old Post Road Fairfield, CT 06824

Meeting was called to order at 6:03 p.m. by Vice-Chair, Laura OBrien

Members Present: Laura OBrien, Don Hyman, Linda Lach, Bob Tota, Ann Katis, Bill Pollack, and Ed Lane

Members Not Present: Keith Gallinelli and Karen Secrist

Others Present: Bill Hurley, Engineer; Santina Galbo, Public Health Educator

Motion by Linda Lach to approve the minutes from Thursday, September 17 2015, seconded by Bill Pollack. Motion was approved unanimously.

1. Opening remarks by Laura OBrien:
 - a. Introduction of new committee appointee Ann Katis
 - i. Ann will join the government subcommittee

Sub-Committee Updates

2. Communications and Events:
 - a. Recap of Fairfield Shoreline "Border to Border" ride on September 27 from Don Hyman
 - i. Preliminary survey data shared with the committee; complete results will be distributed at the November 19 FBPC meeting
3. Government:
 - a. Robust discussion re: next steps for bringing the library-to-library and shoreline routes to fruition
 - i. Bill Hurley would like the committee to provide recommendations for sign locations along both routes in November as part of the plan from the FBPC to the Police Commission in January/February. Bill **must have those recommendations** prior to completing the DPW portion of the plan in December. The recommendations will also allow the committee to canvas homeowners for approvals, etc.
 - ii. Santina Galbo provided updates on funding/grants for the shoreline route. Depending on the budget:
 1. Signs along some portions of the shoreline route may have to be stretched (i.e. Riverside Avenue)
 2. Routes may also have to be managed in phases
 - iii. Other Notes
 1. Committee to research whether or not signs are available to mark the route, but also provide messaging that reinforce safety

2. Bill thinks the DPW may have signs left over from the Mill Plain Bike Route
 - b. Discussion around funding for the library-to-library route
 - i. Update on email/letter sent to State from Bill/Keith (cc: Bill Hurley) about funding opportunities and whether or not this route would qualify as a TOD project (see FINAL minutes from July 16 - meeting with CT DOT, Cristin McCarthy Vahey, and Bill Hurley on August 4 @ 11 AM)
 - ii. Canvassing Connecticut Metropolitan Council of Governments (METRO COG - formerly Greater Bridgeport Regional Council) at November meeting to determine whether or not funding options exist and whether or not there's appetite for similar projects in partnerships with other town(s)
 - iii. Other Notes
 1. Route intersects with many GBT bus stops which **potentially** expands funding/grant sources
 2. Grant requests could be expanded to include bike lockers
4. Education, Health and Funding:
 - a. Financial Report from Laura OBrien
5. Committee discussion around projects and objectives for 2016
 - a. 2016 Potential Projects:
 - i. Pedestrian Event(s)
 - ii. Action plan for Complete Streets
 - iii. Funding for Library-to-Library Route
 - iv. Data and Survey projects
 - b. Brief discussion around Complete Streets manual distributed by Bill Pollack
 - i. On-site visit by FBPC to West Hartford to review their approach
 - ii. Bill Hurley recommends we enlist the support of Town Plan and Zoning department when we're ready to draft/revise our Complete Streets policy
 - c. Revisit 2015 committee objectives (see FINAL minutes from January 15, 2015)
6. Other business:
 - a. Bob Tota attended the 10/8 Town Green redesign meeting at the Fairfield Museum & History Center
 - b. Our next meeting is Thursday, November 19

Motion to adjourn at 7:36 p.m. by Linda Lach, seconded by Bill Pollack. Motion was approved unanimously.