

Final Minutes of the Bicycle and Pedestrian Committee  
Monday, November 24, 2014  
Second Floor Conference Room - Independence Hall  
725 Old Post Rd Fairfield, CT 06824

Meeting was called to order at 5:35 by Temporary Chair, Selectman Cristin McCarthy Vahey

Members Present: Ed Lane, Karen Secrist, Bill Pollack, Betsy Gardner, Bob Tota, Don Hyman,  
Linda Lach, Laura OBrien and Keith Gallinelli

Others Present: Bill Hurley, Engineer; Eileen Kennelly, Risk Manager; Santina Galbo, Public Health Educator; Alyssa Israel; Andrew Graceffa; Katina Wolfe; Sarah Levy; Sue McAteer

1. Introductions

All present introduced themselves, as this was the committee's first meeting.

2. Calendar

Meetings for 2015 will be scheduled for the third Thursday of each month at 6:00 pm. The next meeting on Thursday, December 18, 2014 will be a Special Meeting and all 2015 meetings will be regular meetings.

3. Overview / Orientation

- a. Eileen Kennelly reviewed Freedom of Information Requirements, Roberts Rules of Order and referred to the Town Clerk's letter regarding Standards of Conduct
- b. Alyssa Israel reviewed the timeline of events leading to the committee's creation and briefly discussed the Master Plan

4. Discussion of Work with Town Departments and Other Organizations

Bill Hurley, Alyssa Israel, Cristin McCarthy Vahey and Andy Graceffa discussed strategies for coordinating with other town departments and town bodies. FBWC is a private non-profit. Alyssa Israel and Sarah Levy serve as its leaders. The Bicycle and Pedestrian Committee is a committee of the town. The committee does not have a budget. Recommendations were made to invite numerous town departments to meet with the group and discuss potential collaboration and support.

5. Election of Officers

Motion by Betsy Gardner, seconded by Laura OBrien to approve Keith Gallinelli as Chair, Laura OBrien as Vice-Chair and Ed Lane as Secretary. The vote was 9-0-0. Mr. Gallinelli requested that members submit any requests for the agenda to him. Members requested a more thorough review of the Master Plan, a discussion of

priorities for the committee, sharing experiences from other communities and countries, an explanation and exploration of funding sources and inviting other departments to hear what work they are doing that overlaps with the concerns of the Bicycle and Pedestrian Committee.

The use of a projector and wifi were requested for future meetings.

Motion to adjourn at 7:35 by Laura OBrien, seconded by Betsy Gardner. Vote 9-0-0.