

**Town of Fairfield Employee's Retirement Board
Organizational Meeting
Sullivan Independence Hall
December 6, 2011**

Members Attending:

Scott Bartlett, Vice Chairman
Michael Tetreau, First Selectman
Paul Hiller, Chief Financial Officer
Rose Sandick
Jean Sturges
Brian Vahey
Karl von Hardenberg

Members Absent:

Robert Malarkey

Also attending:

Mary Carroll-Mirylees, Director Human Resources

The meeting was called to order at 4:45 p.m. by Vice-Chairman Bartlett.

Vice-Chairman Bartlett requested a motion to approve the Minutes of the Special Meeting on September 27, 2011. The motion was made by Scott Bartlett and seconded by Jean Sturges. Bartlett, Sandick and Vahey voted to approve the minutes; Tetreau and von Hardenberg abstained.

Jean Sturges made a motion to approve the proposed schedule for 2012 Regular Quarterly Meetings; the motion was seconded by Michael Tetreau. . The motion was approved unanimously.

Scott Bartlett made a motion to accept the Standards of Conduct as reviewed; the motion was seconded by Michael Tetreau. The motion was approved unanimously.

Scott Bartlett nominated Robert Malarkey for Chairman; the motion was seconded by Rose Sandick. The motion was approved unanimously. Rose Sandick nominated Scott Bartlett to remain as Vice-Chairman; Jean Sturges seconded the nomination. The motion was approved unanimously. Scott Bartlett nominated Jean Sturges to remain as Secretary; Michael Tetreau seconded the nomination. The motion was approved unanimously.

A motion to approve a normal retirement for Thomas Rinaldi and an early retirement for Jean O'Connor was made by Scott Bartlett and seconded by Rose Sandick. The two retirements were approved unanimously.

A motion to adjourn was made by Jean Sturges and seconded by Michael Tetreau at 6:05 p.m. The motion passed unanimously.

Respectfully submitted,

Mary Carroll-Mirylees
December 8, 2011