

**Greater Bridgeport Regional Solid Waste Interlocal Committee Meeting**  
**Thursday, June 16, 2016**  
**9:00 am**  
**First Floor Conference Room**  
**Independence Hall, 725 Old Post Road**  
**Fairfield, CT 06824**

**FINAL MINUTES**

Members Present: Fairfield First Selectman Mike Tetreau, Monroe First Selectman Steve Vavrek, Westport First Selectman Jim Marpe, Easton First Selectman Adam Dunsby, First Selectman Tim Herbst (via phone)

Others Present: Chris Saley (proxy for Milford), Ed Nagy (Easton), Ed Boman (Fairfield), Mike Zembruski (Fairfield), Steve Edwards (Westport), Gary Catalano (Stratford), Anthony Genovese (proxy for Woodbridge), Bruce Loomis (proxy for Bethany), John Ricci and Jaimie McCarvill (both Bridgeport)

I. Call to Order

Chairman Mike Tetreau called the meeting to order at 9:08 am.

II. To Consider and Act Upon the Minutes of December 17, 2015

First Selectman Steve Vavrek made a motion to approve the minutes. Chris Saley seconded the motion which carried unanimously.

III. Receive Update on Status of Operations for FY 2016

Ed Boman, Assistant Director of Fairfield's DPW, said a fire shut down the unit which will be back up in about a week. No waste of our towns and cities were diverted. Mr. Boman discussed the changeover with the one person managing all 16 plants. We don't yet have the check from Wheelabrator. Mike Zembruski, Manager of Solid Waste and Recycling for Fairfield, said he has done some spot checks at the Bridgeport plants and it seems things are running smoothly.

IV. To Hear Financial Update for FY 2016

First Selectman Herbst, the Committee's treasurer, said his finance director filed a W-9 with Wheelabrator. First Selectman Tetreau said now that the necessary paperwork was filed with Wheelabrator has all the documents so the Interlocal Committee can receive checks monthly. He said for 2016, the tip fee is 16.39 and the 50 cents surcharge will be reduced to 10 cents on July 1, 2016. Easton First Selectman Adam Dunsby asked how much is in the bank. First Selectman Tetreau responded zero is in the Committee's account. Mr. Boman said the Committee is asking Wheelabrator to give back about \$40,000. First Selectman Dunsby asked if the money in the bank would be used monthly for legal fees. First Selectman Tetreau said it would and it would also be used for any other expenses. First Selectman Dunsby asked if an audit would be done. First Selectman Tetreau said that's a good idea. First Selectman Herbst said no audit has been set up yet. First Selectman Tetreau said the Committee should agree on the appropriate tonnage. First Selectman Dunsby wants the Executive Committee to discuss finding a CPA between now and December. First Selectman Herbst offered his internal auditor to look at numbers.

First Selectman Tetreau said the Committee needs a reserve account if something comes up and a plan for all non-emergency things. Treasurer Herbst will report back to the Committee in December on what his auditor has been doing between now and then. First Selectman Dunsby is fine with an interim auditor but wants a more formalized process so in December the Committee will put an external CPA in place to review transactions and get a quote from the external CPA in the meantime.

Westport First Selectman Marpe asked if the Executive Committee should get a RFP for a formal CPA. First Selectman Tetreau replied yes.

First Selectman Vavrek made a motion to first have an internal auditor from the Town of Trumbull review financials for the Committee, then have the executive committee discuss finding a CPA between now and December and then retain an outside CPA in December to review transactions. First Selectman Adam Dunsby seconded the motion which carried unanimously.

#### V. Receive Progress Report on the Admission of Other Municipalities

Mr. Boman said he met with Guilford and hasn't heard back from the Town. He also sent information to three other towns and hasn't heard back from them either. First Selectman Tetreau asked First Selectman Marpe to talk to Greenwich to see what the drivers are and where that town is at.

#### VI. New Business

Mr. Boman discussed national buying power for Wheelabrator and a legislative bill that failed because it included privatization. He hopes a bill will be passed next year and leaves the private side out.

#### VII. Old Business

First Selectman Tetreau said the next meeting is Thursday, December 15, 2016 at 9 am. He said the Committee can meet in another Town if that is easier for members.

#### VIII. Adjourn

First Selectman Vavrek made a motion to adjourn the meeting at 9:30 am. First Selectman Dunsby seconded the motion which carried unanimously.

Respectfully submitted,

Jennifer S. Carpenter  
Recording Secretary