

**Minutes for the W.P.C.A Meeting  
November 16, 2011**

Meeting was called to order at 7:40 pm.

**1. Approval of the minutes of the August 24, 2011 Public Hearing.**

Frank motioned seconded by Bryan to approve the minutes. Motion carried..

**2. Approval of the minutes of the August 24, 2011 W.P.C.A. Meeting.**

Bryan motioned seconded by Ron to approve the minutes. Motion carried..

**3. Hear and act on an appeal from the owner of 336 Jackman Avenue concerning his sewer use bill.**

Bryan motioned seconded by Frank to go into executive session. All in favor. The Board would consider an adjustment of using the actual consumption for the year. They are not changing the policy but will be willing to hear appeals on a case by case basis.

Resident withdrew his appeal since his actual consumption was more than what he was billed for.

**4. Organizational meeting to consider and act on electing a chairman and vice chairman of the W.P.C.A. and to establish meeting dates for the 2012 calendar year.**

Ron motioned seconded by Bryan to keep Dom as the Chairperson. Motion carried.

Frank motioned seconded by Dom to keep Bryan as Vice Chairperson. Motion carried.

Dom motioned seconded by Frank to approve the proposed dates for the 2012 W.P.C.A. meetings using December 12<sup>th</sup> for the final meeting. Motion carried.

Bryan motioned seconded by Dom to adjourn the meeting. Meeting was adjourned at 8:10.

Respectfully Submitted,

Cindy Palmer