

**Town Facilities Commission
Special Meeting
Fairfield Woods Branch Library
Fairfield, CT
Tuesday, October 23, 2012**

Present: Ken Jones, Harry Ackley, Edwin Hill, Nick Caruso, Howard Rosenbaum

Absent: Al Kelly, Rich Speciale, Don DiMartino

Others: Ed McCord (DPW), Kristin Tierney (Library Board), Karen Ronald (Town Librarian), Joe Ortega (Branch Maintenance), Terri Leopold (appointed TFC member).

1. Call To Order
Mr. Jones called the meeting to order at 7:33 a.m.
2. Discussion
Summary of current issues and studies provided by Ms. Ronald and Ms. Tierney with questions from the TFC.
3. Tour of facility –
Basement – Evidence of water infiltration noted at several locations, reported puddling of water on floor, signs of potential mildew in Kitchen area, egress from lower level multipurpose room difficult, accessibility issues, Town’s network servers located in basement, aging MEP systems functioning adequately.
Main floor – water stained ceiling tiles observed in Children’s Room and Stack area. Buckled paint observed on east wall of Children’s Room, limited area for stacks on main level due to varying design live load capacities, mezzanine accessibility issues
Roof – access by fixed ladder, original roof had one drain, minimal if any pitch, addition roof has two drains and noticeable pitched surface, some roof top units, evidence of water under roof membrane
4. Adjourn
Mr. Ackley moved and Mr. Caruso seconded a motion to adjourn. Motion was passed unanimously. Mr. Jones adjourned the meeting at 8:35am.

Ken Jones, Chairman

Draft minutes subject to review, correction and approval by the Town Facilities Commission of the Town of Fairfield.

