

**Town Facilities Commission
Old Town Hall – Second Floor Conference Room
Special Meeting
Fairfield Warde High School Roof Replacement Project
Fairfield, CT
Monday, June 11, 2012**

Present: Mr. Jones, Mr. Speciale, Mr. Galle, Mr. Briks, Mr. Ackley

Present via teleconference: Mr. DiMartino,

Others: First Selectman Tetreau, Mr. Morabito, Mrs. Ewing

I. Call To Order

Mr. Jones called the meeting to order at 7:03 p.m.

II. FWHS Discussion to hire a Construction Administrator for roof replacement project

Mr. Jones noted that the commission was to hear, consider and act on a recommendation for a Construction Administrator for the FWHS roof replacement project.

Mr. Galle stated that of the two bids (Hoffman Architects, Silver- Petrucelli) he was uncomfortable with the bid put forth by Silver-Petrucci. Mr. Galle commented that the bid was inconsistent with the hourly rates that Silver-Petrucci put forth for their professional services team and that it was equivalent to providing construction administration by a clerk/word processor.

Mr. Speciale voiced the same concern regarding the bid proposal by Silver-Petrucci.

Ms. Holland added that she spoke directly with the principle of Silver-Petrucci and they confirmed that their numbers were correct and they were comfortable with their bid proposal.

Mr. Briks stated that Hoffman Architects prepared the roof replacement specifications and he preferred to award the construction administration to the same firm that developed the design specifications.

Mr. Jones commented that it is within industry practice to award the construction administration to the firm that developed the roof replacement specifications.

Mr. DiMartino added that he agrees with the recommendation to award the construction administration to the design architect.

III. Approve FWHS Construction Administration

Mr. Ackley motioned to award all four phases of the construction administration for the FWHS roof replacement project to Hoffman Architects.

Mr. DiMartino seconded and the motion passed unanimously.

IV. Adjourn

Mr. Speciale moved and Mr. Briks seconded a motion to adjourn. Motion passed unanimously.
Meeting adjourned at 7:22 p.m.

Michael Galle, Secretary

DRAFT MINUTES SUBJECT TO REVIEW, CORRECTION, AND APPROVAL BY THE TOWN FACILITIES COMMISSION OF THE TOWN OF FAIRFIELD.