

**Town Facilities Commission
Sullivan Independence Hall
725 Old Post Road
Fairfield, Connecticut
Monday, January 24, 2011**

Present: Mr. Kelly, Mr. Briks, Mr. Ackley, Mr. Jones, Mr. Sapone

Absent: Mr. Gallagher, Mr. Pesci, Mr. Galle, Mr. Speciale, Mr. DiMartino

Others: Mr. Cullen, Ms. Ewing

I. Call to Order

Mr. Kelly called the meeting to order at 7:07 p.m.

Mr. Ackley made a motion to add the minutes as Item number IA. Mr. Sapone seconded the motion. All in favor – motion passed.

IA. Approval of Minutes

Mr. Sapone made a motion to approve the minutes of the Special Meeting January 3, 2011. Mr. Ackley seconded the motion. All in favor – motion passed.

II. Report on Projects

Mr. Sapone gave an update on the Fairfield Woods project. He said that demolition started in September. The next four weeks will be spent with the bid process. There will be a hearing on February 10, 2011 on the motion for a temporary injunction. He said the Board of Education approved the F F & E budget.

Mr. Kelly gave an update on the Sherman special project. He said he was going to the Board of Selectman meeting on Wednesday. The committee voted to request a change of charge and add soft costs to the budget. He said that the HVAC system is part of the funding request as is adding a serving line in the cafeteria and a small addition for storage.

Mr. Kelly said that at Stratfield they are doing a phased occupation. They are working in four classrooms at a time. There are some issues with a neighbor but they are working to resolve it. The budget is tight and down to \$240,000 in contingency.

Mr. Kelly said that the project at Penfield is being slowed down by the snow.

III. Discussion

No discussion

IV. Report on FWHS and FLHS

Mr. Kelly said that he wrote the funding requests for the roof at FWHS and the windows at FLHS. He said the request was sent to the selectmen. The money is to help facilitate the projects. Mr. Kelly said he will attend the Board of Selectman meeting on Wednesday for these two items.

V. Discuss Funding Request

No discussion.

VI. Public Comment

No public comment.

Mr. Sapone made a motion to add New Business to the agenda as Item number VI A.

Mr. Jones seconded the motion. All in favor – motion passed.

VI A. New Business

Mr. Kelly said that the TFC has been asked to attend the meeting of the Board of Education Facilities, Technology, and Long-Term Planning Committee. He said the TFC was asked because of their knowledge base. Mr. Kelly will be asking for volunteers. Mr. Kelly asked Mr. Cullen how long the meetings last. Mr. Cullen said between one and six hours. He said they usually average about two hours but some went between three and four hours. Mr. Kelly said that he would like TFC members to commit to dates. Mr. Kelly asked Mr. Cullen to email him the minutes from the Board of Education Facilities meetings. Ms. Ewing said that there will be a special meeting on Jan 31, 2011 at 5:30 p.m. She said the purpose is to go over the report with the Board of Ed and to discuss priorities.

VII. Schedule Next Meeting

The next meeting will be February 28, 2011.

Mr. Kelly said he will give an update on the funding project. He said that Mr. Gallagher has done more work on the manual and that he will email it to members.

VIII. Adjourn

Mr. Kelly adjourned the meeting at 7:38 p.m.

James Pesci, Secretary

Ellen Marks, Recording Secretary