

# Draft Minutes

**Town Facilities Commission  
Meeting Minutes  
Monday May 24, 2010  
John J. Sullivan Independence Hall  
725 Old Post Road  
Fairfield, Connecticut**

**Present:** Mr. Kelly, Mr. Pesci, Mr. Speciale, Mr. DiMartino, Mr. Jones, Mr. Galle

**Absent:** Mr. Gallagher, Mr. Sapone, Mr. Convertito, Mr. Briks

**Others:** Mr. T. Cullen, Mr. S. Morabito, Mrs. C. Leslie, Ms. L. Crowley, Mrs. Judy Ewing

**I. Call To Order**

Mr. Kelly called the meeting to order at 7:25 p.m.

**II. Update on SPSBC**

Mr. Speciale reported that he met with Don Smith who prepared the schematics for the Osborne Hill and Sherman Schools water problem. Mr. Speciale is going to take the data from the schematics and have a special meeting to discuss it. The committee approved the memo from Mr. Morabito to have \$1,900 in funding for transportation for the portables that were demolished.

**III. Update on SBC**

Mr. Kelly said that the Stratfield project is on time and under budget. They submitted the current log within the time frame. The major renovation will start when school is out. Mr. Kelly received some emails about the blasting. He asked Mr. Malkin to put flyers on the neighbor's doors in the future giving them advance notice about when blasting will occur. Blasting for the parking lot will start the first week of July. The second addition will start the beginning of the summer.

**IV. Update PBC**

Mr. Pesci reported that the PBC had a special meeting on 5/19/10 to discuss phase II of the project. They discussed the perceived budget over run. There was a disparity because initially they did not have a complete scope of the work. The committee discussed single phase vs. 3 phase electrical service. It was decided to install 3 phase service. The committee authorized the architect to compare the cost of single service vs. 3 phase service and to get the documents ready to go out to bid the first week of June. Mr. Kelly said that the project is not funded yet. He also said that Mr. White will not demolish the building until funding is approved. Mr. Jones asked what was the basis of Mr. George Wiles construction costs. Mr. Kelly said that he will find out.

**V. FLHS Windows**

Mr. Cullen gave a handout to committee members concerning this project. He said that 85% of the windows in FLHS are in poor shape and the rest are in fair condition. He reported that he recently walked FLHS and that Wright House windows are in the worst shape. He said it is the original 1949 construction and therefore the windows are the

oldest and in the worst condition. He said some of the windows are bolted, handles are broken, some won't shut, and some are leaking. In the rooms where the windows are bolted shut, teachers are concerned about not getting air. Mr. Kelly will distribute the handouts to all committee members.

**VI. Tools for Schools discussion with PTA liason**

Mr. Kelly said Mr. Gallagher suggested that the TFC meet with the Tools for Schools liason. Mr. Gallagher thought it would be a good idea for the committee to be aware of things that come up from a maintenance standpoint so that this committee could act as a facilitator. Mrs. Leslie, PTA Tools for Schools liason, gave a brief history of the program. She said it was a EPA program. The Dept. of Public Health trains the town. Every school has a five member team. In 2002, all Fairfield Schools were trained. The teams have videos, surveys, forms – they give out questionnaires to teachers, examine school rooms and coordinate repairs. Mr. Kelly said this was a good idea and asked Mrs. Leslie to keep the TFC posted so they can help out.

Mr. Pesci asked if each team published their findings. Mr. Cullen said that they do. He said they were like minutes. Mr. Cullen said that it is also reported to the State.

Mr. Kelly asked for a motion to move Public Comment up to number VII on the agenda. Mr. Jones made the motion. Mr. Pesci seconded. Approved unanimously.

**VII. Public Comment**

Mrs. Leslie asked about the timeline for the FLHS windows. She said the Board of Finance took it off the table. Ms. Ewing said the Board of Selectman have to hear about this and that they don't know the status of it.

The Board of Education is having a strategic planning meeting. The TFC was asked to attend those meetings.

Mr. Kelly said that the 1<sup>st</sup> Selectman wants the proposal by Sept. 1 so he can review it. He said the TFC will look at the windows and then prepare a brief. Mr. Kelly will plan to have a special meeting in July to discuss this.

**VIII. Approval of Minutes**

Approval of minutes was tabled until next meeting.

Mr. Pesci made a motion to go back to Public Comment. Mr. Jones seconded. Approved unanimously.

Ms. Ewing reported that the Board of Education is planning a redistricting of the feeder schools. The next meeting of the Facilities subcommittee is Tuesday, June 1 at 5:15 p.m.

Mr. Kelly asked TFC members to take turns going to these meetings. He said Tim Carrie is the chair.

**IX. BOF Technology Report**

The Board of Finance stated that they do not want technology and security equipment to be placed under long term bonding. They want it in the non recurring budget or to come and ask them.

**X. Building Committee Manual**

Mr. Pesci suggested that sections be assigned as a team. Mr. Kelly said that the homework was to read sections 2 and 3 for the next meeting.

**XI. New Business**

Mr. Kelly said there will be a field trip to FLHS. He will notify the committee about the date but wants to do it at 6:00 or 6:30 p.m. He said that committee members should be prepared to write down their questions which will be discussed at the next meeting.

**XII. Adjourn**

Mr. Pesci made a motion to adjourn. Mr. Speciale seconded. Approved unanimously. Mr. Kelly adjourned the meeting at 8:16 p.m.

John Convertito, Secretary

Ellen Marks, Recording Secretary